

Minutes of the proceedings of a regular meeting of the **Council of Commissioners** of the New Frontiers School Board held at Howick Elementary School, 5 Lambton, Howick, Québec on **Tuesday, March 20, 2018** (*postponed from March 13 due to inclement weather*), at 19:00 hours and at which the following commissioners were present, representing a quorum of the Council of Commissioners:

Neil Burdon
Lina Chouinard
Kenneth Crockett
David D'Aoust, Chair
Barbara Ednie
Debie Germann, Commissioner representing the Parents' Committee
Howard (Buzz) Gibbs
Dianne McKell Eastwood
Abdul Pirani
Peter Stuckey
John Ryan, Vice-Chair
Karin Van Droffelaar
Debra Wright, Commissioner representing the Parents' Committee
Anne-Marie Yelle, Commissioner representing the Parents' Committee

Absent with Regrets:

Shannon Keyes, Commissioner representing the Special Needs Advisory Committee

Also in attendance:

Rob Buttars, Director General
Mike Helm, Assistant Director General
Gary Tennant, Secretary General
Chantal Martin, Director of Continuing Education
Craig McAlpine, Director of Administrative Services
Cuthbert McIntyre, Director of Human Resources
Luisa Benvenuti, Administration Officer

Call to Order & Opening Remarks

The Chair opened the 266th meeting at 19:12 hours, following a consultation session with commissioners on the School Board's draft Commitment to Success Plan 2018-2022.

Chair & Secretary

Chair D. D'Aoust presided the meeting; Mrs L. Benvenuti served as recorder.

Recognition Statement

Commissioner A.M Yelle acknowledged that the land on which we gather is the traditional and unceded territory of the Mohawk. A place which has long served as a site of meeting and exchange amongst Nations.

Resource Allocation Committee – Recommendations/Presentation

Mr. R. Buttars presented the recommendations of the Resource Allocation Committee. Some of these items will require consultation with the Parents' Committee; recommendations will be brought to Council for approval at the April Council meeting.

Adoption of the Agenda

Item 9.2.5 "Howick Playground Equipment" was added to the agenda; after noting this addition, the agenda was adopted on a motion by Commissioner A.M. Yelle

MOTION CARRIED unanimously.

Waiver – Reading of Minutes of 2018-02-06

It was moved by Commissioner A. Pirani to waive the reading of the minutes of the regular meeting of 2018-02-06.

MOTION CARRIED unanimously.

Adoption of the Minutes

It was moved by Commissioner K. Van Droffelaar to adopt the minutes of the regular meeting of 2018-02-06.

MOTION CARRIED unanimously.

Public Question Period

There were no members of the public present.

“Maintien des Batiments” Funding Announcements by Provincial Government

Chair D. D’Aoust reviewed the press conferences which took place across the territory where funding was announced for maintaining our schools and centres, as follows:

- Ormstown Elementary School \$ 169,206
- Chateauguay Valley Regional High School \$ 979,465
- HSB Complex \$ 387,194
- CVCEC \$ 260,000
- Gault Institute \$ 549,399
- Mary Gardner School \$ 325,871
- St. Willibrord School \$ 600,000
- Howick Elementary School \$ 486,000
- Hemmingford Elementary School \$ 401,194

Staff Appreciation Week

The Chair received positive feedback regarding this event. He thanked everyone for their commitment to this initiative, showing that commissioners do care about the staff and the work they are doing in our schools, centres, and offices.

Nursing Assistance Program

Letters have been sent to the Ministry of Education requesting that we receive the permanent authorization for this program. It is a slow process as a lot of data needs to be collected and studied. This contradicts what Minister Proulx spoke of at the February consultation on FP. Chair D’Aoust will write another letter

Regional Olympiads

Nova hosted the Auto Mechanics and Welding Regional Olympiads in February and it was a tremendous success. One of our students achieved bronze in Auto Mechanics. The organizers were recognized and thanked.

Spring Conference 2018

10 people have expressed an interest in attending; Council has authorized the participation of eight. Commissioners S. Keyes and D. McKell withdrew their names.

Upcoming Event Dates & Details

Commissioners were provided with the following list of upcoming events:

- | | | | |
|--|------------------------|---|--------------------------|
| • Community Connections | March 27, 2018 | 7:00 pm | Howick Elementary School |
| • NFSB MusicFest | April 19, 2018 | 7:00 pm | CVR High School |
| • HSB’s 50 th Anniversary | Long Weekend in May... | for details go to: hsb.nfsb.qc.ca | |
| • Sp Council & Outstanding Citizenship | May 22, 2018 | 7:00 pm | HSB/Mosher Auditorium |
| • Spring Conference | May 24-26, 2018 | | Hilton Quebec City |

Graduation Schedule & Sign-up Sheet

The list of graduations was circulated so that commissioners could indicate their preference for attendance.

Director General’s Priorities – Mid-Year Update

The Director General’s mid-year update of Priorities for the 2017-2018 school year was deposited for information.

Resolution #CC18-03-20-001

Identification of Policy GBCB “ECA Recognition” for Review

Whereas the New Frontiers School Board regularly reviews its policies and organizational guides including when there have been changes to laws and collective agreements; and whereas the recognition process for extracurricular activities must be further clarified in terms of procedures;

Resolution #CC18-03-20-001 - Identification of Policy GBCB “ECA Recognition” for Review – Cont’d

Therefore, on the recommendation of the Director General and with the support of the Human Resources Standing Committee it was moved by Commissioner L. Chouinard that NFSB Policy GBCB “Extracurricular Activities - Recognition” be referred to the Human Resources Standing Committee for review in order to make the amended provisions concerning the principles and procedures of recognition.

MOTION CARRIED unanimously.

Resolution #CC18-03-20-002

Returning Officer – School Elections, November 4, 2018

Whereas school elections are scheduled to take place on November 4, 2018 as per the Act Respecting School Elections, Chapter II, Section 3; and whereas the Act Respecting School Elections, Chapter IV, Division III, Section 22 indicates that the director general of the school board is the returning officer ‘ex officio’. He may refuse to act as such only with the authorization of the council of commissioners, who shall, in that case, appoint another person to replace him; and whereas the Director General of the New Frontiers School Board, Rob Buttars, has indicated to the Executive Committee that most directors general of the English school boards in Quebec are concerned that they may be in conflict of interest given that they work closely with their board’s chairman who, during this election process, may be running as a candidate for Chair by universal suffrage; and whereas the Executive Committee understands and supports these concerns;

Therefore, on the recommendation of the Executive Committee, it was moved by Commissioner L. Chouinard that the Council of Commissioners authorizes the Director General not to act as “Returning Officer”; and that Mr Wayne Goldthorp be appointed as the Returning Officer for the New Frontiers School Board for the School Elections of November 4, 2018.

MOTION CARRIED unanimously.

Into Committee

The meeting was moved “into committee” at 20:22 hours on a motion by Commissioner J. Ryan to discuss the appointment of the Director of Material Resources.

MOTION CARRIED unanimously.

Out of Committee

The meeting was moved “out of committee” by Commissioner N. Burdon at 20:29 hours.

MOTION CARRIED unanimously.

Council Recess

On a motion by Commissioner A.M. Yelle, council recessed for 5 minutes at 20:30 hours.

MOTION CARRIED unanimously.

Departure from Meeting

Commissioner B. Gibbs excused himself from the meeting at 20:30 hours.

Resolution #CC18-03-20-003

Appointment of Director of Material Resources

Whereas the services of a Director of Material Resources are required effective April 3, 2018; and whereas the position was posted and advertised in accordance with the Local Administrators’ Policy; and whereas a Selection Committee was formed in accordance with Board policy and interviews were held;

Therefore on the recommendation of the Director General, and with the unanimous support of the Selection Committee, it was moved by Commissioner A. Pirani that Mr Kevin Harvey be appointed to the position of Director of Material Resources effective April 3, 2018; and that Mr Harvey be granted those benefits accorded the position as provided for in the “Regulation Respecting Certain Conditions of Employment of Senior Staff of School Boards” adopted by the Minister of Education, including all subsequent amendments, as well as, benefits provided for in the New Frontiers Local Administrators’ Policy; and that the Director General be authorized to prepare and sign the letter of engagement for Mr Kevin Harvey as the Director of Material Resources, effective April 3, 2018.

MOTION CARRIED unanimously.

Administrative Structure 2018-2019 – Extended Consultation

With the announcement that Mr Kevin Harvey has been named Director of Material Resources, the administrative structure will need to be reconsidered. Mr Buttars indicated that the structure will be in place in time for administrative appointments to be made by the June Council meeting.

Administrators on Probation – Year 1

Resolution #CC18-03-20-004 – Chantal Martin

Whereas new administrators are appointed as “probationary” administrators with the New Frontiers School Board for a period not to exceed 24 months in accordance with the Regulation Respecting Certain Conditions of Employment of Senior Staff of School Boards; and whereas probationary administrators are evaluated during this probationary period; and whereas Ms Chantal Martin will be completing her first year as a probationary administrator in the position of Director of Continuing Education; and whereas Ms Martin has been evaluated during this period and has received a positive recommendation from the Director General;

Therefore, on the recommendation of Director General Rob Buttars, it was moved by Commissioner A. Pirani that Ms Chantal Martin continue into her second year of probation as an administrator with the New Frontiers School Board.

MOTION CARRIED unanimously.

Resolution #CC18-03-20-005 – Serge Dubuc

Whereas new administrators are appointed as “probationary” administrators with the New Frontiers School Board for a period not to exceed 24 months in accordance with the Regulation Respecting Certain Conditions of Employment of Senior Staff of School Boards; and whereas probationary administrators are evaluated during this probationary period; and whereas Mr Serge Dubuc will be completing his first year as a probationary administrator in the position of Elementary School Principal at Harmony Elementary School; and whereas Mr Dubuc has been evaluated during this period and has received a positive recommendation from the Director General and the Assistant Director General;

Therefore, on the recommendation of Director General Rob Buttars, it was moved by Commissioner A. Pirani that Mr Serge Dubuc continue into his second year of probation as an administrator with the New Frontiers School Board.

MOTION CARRIED unanimously.

Resolution #CC18-03-20-006 – Lynn L’Esperance Claude

Whereas new administrators are appointed as “probationary” administrators with the New Frontiers School Board for a period not to exceed 24 months in accordance with the Regulation Respecting Certain Conditions of Employment of Senior Staff of School Boards; and whereas probationary administrators are evaluated during this probationary period; and whereas Ms Lynn L’Esperance Claude will be completing her first year as a probationary administrator in the position of Secondary Vice-Principal at Howard S. Billings Regional High School; and whereas Ms L’Esperance Claude has been evaluated during this period and has received a positive recommendation from her Principal and the Director General;

Therefore, on the recommendation of Director General Rob Buttars, it was moved by Commissioner A. Pirani that Ms Lynn L’Esperance Claude continue into her second year of probation as an administrator with the New Frontiers School Board.

MOTION CARRIED by majority vote, with one abstention,
Commissioner AM Yelle.

Resolution #CC18-03-20-007

Request for a Leave of Absence

On the recommendation of the Human Resources Committee, it was moved by Commissioner that the Council of Commissioners approve a request from employee #1723, a teacher at Howick Elementary School, for a 50% leave of absence without pay from their teaching duties for the 2018-2019 school year.

MOTION CARRIED unanimously.

Resolution #CC18-03-20-008

Adoption of School Calendar 2018-2019

Whereas consultation on the establishment of the 2018-2019 school calendar for the youth sector has been completed; and whereas negotiations have been concluded with the Chateauguay Valley Teachers' Association; and whereas the proposed calendar provides for two hundred (200) working days for teachers, commencing on August 24, 2018 and ending on June 28, 2019; and whereas the proposed calendar provides for a Christmas break to extend from December 24, 2018 to January 4, 2019, inclusively; and whereas the proposed calendar provides for a "March Break" to extend from March 4 to 8, 2019, inclusively; and whereas the proposed calendar provides for a non-working pedagogical day for teachers on May 21, 2019;

Therefore, on the recommendation of the Human Resources Standing Committee, it was moved by Commissioner A. Pirani that the Council of Commissioners approve the 2018-2019 school calendar for the youth sector, as presented.

MOTION CARRIED by majority vote, with one voting against,
Commissioner A.M. Yelle.

Resolution #CC18-03-20-009

MMB – CVR 1 -Window Replacement

Whereas the Ministry of Education has provided the New Frontiers School Board with funds within the measure "Maintien des bâtiments" for the 2017-2018 school year for the project "Chateauguay Valley Regional High School – Window Replacement"; and whereas the firm Massicotte Dignard Taillefer Patenaude was given a mandate to prepare plans and specifications for said project; and whereas sealed tenders for the above-mentioned project were opened publicly on February 15, 2018 in the presence of Debra Wright, Commissioner, Gary Tennant, Secretary General, Léopold Hatungimana, Building Technician; and whereas after analyzing the bids, the Architect determined that the lowest conforming bidder is J.L Priest for \$79 500.00, before taxes; and whereas there are sufficient funds within the measure "Maintien des Bâtiments" for the project "Chateauguay Valley Regional High School – Window Replacement"; and whereas a summary of the opened tenders was provided;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the New Frontiers School Board's Council of Commissioners authorizes the Director General or, in his absence, the Assistant Director General, to sign contracts with J.L Priest for \$79 500.00, before taxes, for work to be completed as specified under the project "Chateauguay Valley Regional High School – Window Replacement".

MOTION CARRIED by majority vote, with one abstention,
Commissioner J. Ryan.

Resolution #CC18-03-20-010

MMB – CVR 2 - Locker Room Renovation

Whereas the Ministry of Education has provided the New Frontiers School Board with funds within the measure "Maintien des bâtiments" for the 2017-2018 school year for the project "Chateauguay Valley Regional High School – Locker Room Renovation"; and whereas the firm Vincent Leclerc Architect was given a mandate to prepare plans and specifications for said project; and whereas sealed tenders for the above-mentioned project were opened publicly on February 15, 2018 in the presence of Debra Wright, Commissioner, Gary Tennant, Secretary General, Léopold Hatungimana, Building Technician; and whereas after analyzing the bids, the Architect has determined that the lowest conforming bidder is Les Constructions GMP Inc. for \$603 108.00 before taxes; and whereas there are sufficient funds within the measure "Maintien des Bâtiments" for the project "Chateauguay Valley Regional High School – Locker Room Renovation"; and whereas a summary of the opened tenders was provided;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the New Frontiers School Board's Council of Commissioners authorizes the Director General or, in his absence, the Assistant Director General, to sign contracts with Les Constructions GMP Inc, before taxes, for work to be completed as specified under the project "Chateauguay Valley Regional High School – Locker Room Renovation".

MOTION CARRIED unanimously.

Resolution #CC18-03-20-011

MMB – Hemmingford - Roof Replacement

Whereas the Ministry of Education has provided the New Frontiers School Board with funds within the measure “Maintien des bâtiments” for the 2017-2018 school year for the project “Hemmingford Elementary – Roof Replacement”; and whereas the firm Ingetech was given a mandate to prepare plans and specifications for said project; and whereas sealed tenders for the above-mentioned project were opened publicly on February 13, 2018 in the presence of Debra Wright, Commissioner, Gary Tennant, Secretary General, Léopold Hatungimana, Building Technician; and whereas after analyzing the bids, the Architect has determined that the lowest conforming bidder is Couvreur Verdun Inc for \$203 278.00, before taxes; and whereas there are sufficient funds within the measure “Maintien des Bâtiments” for the project “Hemmingford Elementary School - Roof Replacement”; and whereas a summary of the opened tenders was provided;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the New Frontiers School Board’s Council of Commissioners authorizes the Director General or, in his absence, the Assistant Director General, to sign contracts with Couvreur Verdun Inc for \$203 278.00, before taxes, for work to be completed as specified under the project “Hemmingford Elementary School – Roof Replacement”.

MOTION CARRIED unanimously.

Resolution #CC18-03-20-012

MMB – St. Willibrord, Exterior Wall Renovation & Window Replacement

Whereas the Ministry of Education has provided the New Frontiers School Board with funds within the measure “Maintien des bâtiments” for the 2017-2018 school year for the project St-Willibrord Elementary School – Exterior Wall Renovation (incl. Window Replacement); and whereas the firm Massicotte Dignard Taillefer Patenaude was given a mandate to prepare plans and specifications for said project; and whereas sealed tenders for the above-mentioned project were opened publicly on February 19, 2018 in the presence of Buzz Gibbs, Commissioner, Gary Tennant, Secretary General, Léopold Hatungimana, Building Technician; and whereas after analyzing the bids, the Architect has determined that the lowest conforming bidder is Les Constructions B. Martel for \$413 342.00, before taxes; and whereas there are sufficient funds within the measure “Maintien des Bâtiments” for the project “St-Willibrord Elementary School – Exterior Wall Renovation (incl. Window Replacement)”; and whereas a summary of the opened tenders was provided;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the New Frontiers School Board’s Council of Commissioners authorizes the Director General or, in his absence, the Assistant Director General, to sign contracts with Les Constructions B. Martel for \$413 342.00, before taxes, for work to be completed as specified under the project “St-Willibrord Elementary School – Exterior Wall Renovation (incl. Window Replacement)”.

MOTION CARRIED unanimously.

Resolution #CC18-03-20-013

Howick Elementary School Playground Project

Whereas the Howick Elementary School community wishes to upgrade the school playground in order to provide increased opportunity for safe recreation; and whereas plans have been drawn up and a supplier selected for a project that meets applicable safety standards (CSA); and whereas the project, as proposed, meets the Board’s standards for installations and has been given the approval of the Town of Howick; and whereas the pre-tax cost of \$21,475.80 was established according to the purchasing policy of the School Board through tender by mutual agreement; and whereas Howick Elementary school is able to finance this project internally; and whereas the project was approved by the Howick Elementary School Governing Board on Monday, February 26, 2018; and whereas changes to any school’s infrastructure require the approval of the Council of Commissioners;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the Council of Commissioners approve the proposed Playground Project for Howick Elementary School.

MOTION CARRIED unanimously.

Life@NFSB

Events and activities for the month of February were provided.

Student Leadership Funds

The Educational Services Standing Committee is charged with the administration of the NFSB Student Leadership Fund whose purpose is to provide financial assistance when NFSB students attend leadership-based conferences. Franklin Elementary has applied for two projects; two students have been allocated \$500 and two others \$300 for leadership activities.

Special Needs School Update

In collaboration and through our partnership with the *Commission scolaire des Grandes-Seigneuries* for the construction of a Special Needs School in Chateauguay, we are pleased to announce that further developments have taken place during the month of February. The additional funding required to complete the project was approved by the Ministry. Construction has now begun and the company responsible for the construction is maintaining a timeline that will allow for the school to open, as previously scheduled, in August 2019. As well, the two school Boards are using their respective websites to keep everyone informed as the project progresses. On the website of the *Commission Scolaire des Grandes-Seigneuries* information will be posted officially in French; New Frontiers links to this information and provides additional information in English and some courtesy translations.

Field Trips

For their information, commissioners were provided with details pertaining to five extended field trips organized by our schools. These trips have received prior approval by the schools' governing boards and have the required insurance coverage.

School	Date	Destination	Students / Level	Adult Supervisors
CVR	March 4-11, 2018	Europe Trip – Rome & Athens [Rome, Vatican City, Pompeii, Delphi & Athens]	15 / Gr.11	3
HSB	March 16-17, 2018	HSB [SWAT Sleepover]	40-85/Gr. 7-11	4-6
Gault	April 11-12, 2018	Quebec City, QC [Aquarium, Bora Water Park, Huron Village]	46/ Gr. 5-6	8
HSB	April 12, 2018	HSB / Alternative Ottawa Trip	30 / Gr. 10-11	3
CVR	April 17-18, 2018	Gatineau-Ottawa, ON [Canadian/war museum, Parliament, Rideau Hall, Difenbunker, Haunted Walk]	50 / Gr. 10	4

Retirements

For their information, commissioners were advised of the following retirements, all effective June 30, 2018:

- Marie-Hélène Marcheterre, a teacher at Gault Institute School, after 21 years of service;
- Eugene W. McComber, a teacher at NOVA, after 29 years of service;
- Michael Greaves, a teacher at NOVA, after 25 years of service;
- Ronald Wilkinson, a teacher at NOVA, after 19 years of service; and
- Donald Gillies, a teacher at CVCEC, after 21 years of service.

Banquet Updates

This year's Recognition of Long-Term Service Banquet will take place on Friday, May 11, 2018, at 6:00 pm, at Salles du Boisé (719 St-Jean-Baptiste, Mercier); supper will be a choice of filet mignon or salmon. The Extracurricular Activities Banquet will take place on Thursday, June 28, 2018, at 6:00 pm, at the Hemmingford Golf Club (313 Rte 219, Hemmingford); supper will be a choice of beef striploin roast or pan-fried tilapia.

Realization of Long-Term Debt

At the Council meeting of December 5, 2017, commissioners adopted a resolution establishing a borrowing plan in respect of the 2017-2018 school year, for an amount not to exceed \$17,217,000. The purpose of the motion was to provide flexibility to move quickly to formalize the debt when the Ministry of Finance and the Treasury Board determined the total amounts and timing of the debt based on market conditions and the overall needs of the government. On December 1, 2017, the Board had repaid the capital on the debt to be re-financed and used \$11,000,000 in banker acceptances as bridge financing until the finalization of the replacement debt. The Ministry will fund the cost of the short-term financing created by the delay between the repayment of the retired debt and the issuance of the new debt. In January 2018, the Ministry determined that the new long-term debt would be issued on February 13, 2018, in the amount of \$13,000,000. Based upon the authority of the resolution adopted by Council, documents were received by the Board, signed, and returned by the February 12, 2018 deadline. Proceeds have been deposited to the credit of the Board, and the Ministry will fund the cost of the bridge financing.

Quarterly Review – Year-to-Date Expenses

At its meeting of February 20, 2018, the Operations Standing Committee reviewed the document entitled “2017-2018 Q2 Summary Income Statement”, based upon the quarterly financial report submitted to the Ministry in “TRAFICS” format. The document provides comparison of results for the first two quarters of the 2017-2018 school year with the same period of the 2016-2017 school year. Comments have been provided explaining notable variances. Overall, it is the assessment of the Operations Standing Committee that the Board’s operational expense and capital budgets are on track with six months of operations remaining.

New Business

There was no new business to discuss.

Parents’ Committee Report

Commissioner D. Wright reported on the Parents’ Committee meeting of this past February. Various topics were discussed, including: a session for parents on talking to their children about bullying; the 2018-2019 school calendar; offering of first-aid courses to parents who volunteer most often in the schools; Policy JK, Community Connections; defibrillators; and the handling of uncollected fees by the different schools.

Special Needs Advisory Committee Report

Commissioner S. Keyes was absent, however Mr M. Helm was in attendance at the last SNAC meeting. Mrs Brenda Smylie led the committee through the funding the Board receives for students with special needs; Mr Helm shared updates on the construction of the new special needs school in Chateauguay.

Quebec English School Boards’ Association

The March meeting was postponed to April 6. Most information can be found in the Monday Message.

Advisory or Ad Hoc Committee Reports

There were no reports to give.

List of Disbursements

Commissioners were provided with the following list of disbursements for the month February 2018:

Chq Nbr	Chq Date	Paid To	Amount
173180	2/1/2018	ALIMENTATION GUY LEVAC INC.	1,000.00
173184	2/8/2018	REVENU QUEBEC	457,034.06
173185	2/8/2018	REVENU CANADA	190,101.92
173186	2/5/2018	PETROLES MONTESTRIE INC	9,112.41
173190	2/6/2018	4IMPRINT, INC.	4,901.78
173192	2/6/2018	ACIERS H & H INC (LES)	2,462.99
173195	2/6/2018	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	12,767.46
173198	2/6/2018	BRODART CANADA COMPANY	3,370.04
173199	2/6/2018	BRUCHESI BRASSARD INC.	1,758.69

173201	2/6/2018	BV COMMUNICATIONS	4,010.24
173202	2/6/2018	C. S. EASTERN TOWNSHIPS	115,000.00
173208	2/6/2018	CAPITALE GESTION FINANCIERE,LA	1,866.04
173209	2/6/2018	CAPITALE GESTION FINANCIERE,LA INC.	35,122.69
173211	2/6/2018	CENTRE DU CAMION STE-MARTINE	1,382.96
173212	2/6/2018	CENTRE SPORTIF REGIONAL DES COPAINS INC.	2,860.00
173214	2/6/2018	CHOQUETTE-CKS INC.	1,063.22
173218	2/6/2018	COLOSIMO, SCOTT	5,000.00
173221	2/6/2018	D.O. ALBERT INC.	1,331.14
173224	2/6/2018	DEPOUSSIÈREUR ROUSSEAU ENR.	2,885.88
173231	2/6/2018	INTERNATIONAL STUDENT	1,000.00
173233	2/6/2018	FONDS DE SOLIDARITE DES TRAVAILLEURS DU QUEBEC (FTQ)	4,549.87
173234	2/6/2018	INTERNATIONAL STUDENT	1,000.00
173241	2/6/2018	GRAND & TOY LIMITED	1,582.06
173242	2/6/2018	GROUPE DAFCO FILTRATION (LE)	1,649.52
173246	2/6/2018	INDUSTRIAL ALLIANCE	28,517.35
173256	2/6/2018	Reimbursement of School Taxes (Ref#: 1000006151)	2,470.60
173258	2/6/2018	MATREC	3,325.95
173261	2/6/2018	MELIMAX TRANSPORT INC.	1,346.85
173266	2/6/2018	PETROLES MONTESTRIE INC	4,256.55
173274	2/6/2018	QUALITY SPORT LTD	2,052.76
173277	2/6/2018	RCI ENVIRONNEMENT	1,133.10
173279	2/6/2018	RESSOURCES ILLIMITEES	1,272.77
173283	2/6/2018	S.E.P.B. QUEBEC	12,109.48
173284	2/6/2018	S.M.A.E.S.P. (SPPSM)	1,912.76
173288	2/6/2018	SERRURIER HAVELOCK ENR.	6,657.23
173289	2/6/2018	SERVICE DE CONSULTATION DE VALLEYFIELD INC.	48,153.57
173292	2/6/2018	SSQ, SOCIETE D'ASSURANCE-VIE INC.	9,179.70
173295	2/6/2018	TECHNI-MOD INC	6,514.48
173296	2/6/2018	TELEPHONIE 2000 INC.	1,077.15
173298	2/6/2018	THE LEARNING PARTNERSHIP	4,420.00
173302	2/6/2018	UNION DES EMPLOYEES ET EMPLOYES DE SERVICE LOCAL 800	2,231.31
173304	2/6/2018	VINCENT LECLERC ARCHITECTE INC	1,014.23
173306	2/6/2018	WOLSELEY CANADA INC.	2,447.88
173308	2/6/2018	WURTH CANADA LIMITED	2,141.41
173311	2/6/2018	ACIER OUELLETTE INC	1,928.29
173313	2/6/2018	LYRECO/ NOVEXCO	3,813.74
173314	2/6/2018	GROUPE DE TECHNOLOGIE QRX	1,591.01
173315	2/6/2018	RONA INC.	1,542.05
173317	2/6/2018	AUCLAIR & LANDRY INC.	2,345.49
173319	2/6/2018	BOHAM GAZ INC.	45,979.76
173322	2/6/2018	CATSPORTS	5,091.17
173324	2/6/2018	CETEP CANADA	2,483.46
173327	2/6/2018	DISTRIBUTIONS GILLES PATRICE INC.	1,205.05
173329	2/6/2018	FDMT	1,535.55
173331	2/6/2018	GROUPE SIMONEAU INC.	11,569.00
173335	2/6/2018	OUTILS PIERRE BERGER INC.	3,279.63
173337	2/6/2018	PROMOCOR INC.	3,754.00
173339	2/6/2018	R.S. D'AMOUR & FILS INC.	4,819.46
173340	2/6/2018	RICOVA SERVICES INC.	1,250.40
173341	2/6/2018	ROCHON EXPERTS-CONSEILS INC.	1,442.94
173345	2/6/2018	SOLUTIONS SHERBY	7,605.56
173351	2/7/2018	C. S. DU LITTORAL	5,051.02
173352	2/7/2018	BOHAM GAZ INC.	19,766.93
173357	2/8/2018	SSQ, SOCIETE D'ASSURANCE-VIE INC.	10,567.88
173360	2/9/2018	BUREAU EN GROS	1,803.74
173361	2/9/2018	SOCIETE DE L'ASSURANCE AUTOMOBILE DU QUEBEC	1,827.42
173363	2/13/2018	9072-0103 QUEBEC INC.	15,872.78
173364	2/13/2018	AUTOBUS DUFRESNE INC.	11,342.54
173365	2/13/2018	AUTOBUS RACINE LTEE	8,366.58

173366	2/13/2018	AUTOBUS ROLAND LEDUC INC.	93,347.08
173367	2/13/2018	AUTOBUS VENISE LTEE	6,540.37
173368	2/13/2018	CIE TRANSBUS (1986) INC.	6,448.31
173369	2/13/2018	MOR TRANSPORT INC.	5,417.40
173370	2/13/2018	RO-BUS INC.	52,204.11
173371	2/13/2018	TRANSPORT P.M.D. BRAULT INC.	20,586.27
173381	2/26/2018	RBC ROYAL BANK	1,263.17
173382	2/26/2018	RBC ROYAL BANK	2,293.68
173383	2/26/2018	RBC ROYAL BANK	1,034.63
173385	2/26/2018	RBC ROYAL BANK	1,386.65
173389	2/16/2018	REVENU QUEBEC	2,520.86
173399	2/22/2018	REVENU QUEBEC	468,261.02
173400	2/22/2018	REVENU CANADA	195,855.65
173403	2/21/2018	AUCLAIR & LANDRY INC.	1,011.78
173405	2/21/2018	BARTIMAEUS INC.	2,752.50
173406	2/21/2018	BOHAM GAZ INC.	7,429.06
173407	2/21/2018	BRAULT & BOUTHILLIER LTEE	1,353.77
173409	2/21/2018	CAPTURA VIDEO	4,120.00
173410	2/21/2018	CATSPORTS	2,533.01
173411	2/21/2018	DISTRIBUTIONS GILLES PATRICE INC.	2,857.94
173416	2/21/2018	GRICS	1,430.97
173417	2/21/2018	GROUPE SIMONEAU INC.	1,170.53
173418	2/21/2018	IMPRIMERIE PHIL-MARC	3,436.73
173419	2/21/2018	INSO - MONTREAL	5,006.41
173421	2/21/2018	MATERIAUX PONT MASSON INC.	2,738.09
173422	2/21/2018	MONTREAL ORAL SCHOOL FOR THE DEAF INC.	5,415.00
173426	2/21/2018	PROMOCOR INC.	4,999.00
173428	2/21/2018	R.S. D'AMOUR & FILS INC.	1,538.42
173429	2/21/2018	RICOVA SERVICES INC.	1,250.40
173430	2/21/2018	SANTINEL INC.	3,512.49
173434	2/21/2018	SUMMIT SCHOOL	46,357.60
173435	2/21/2018	TENAQUIP LTD	6,001.07
173439	2/21/2018	ADAPTATIONS ACCES-CIBLE INC (LES)	1,303.24
173441	2/21/2018	ARAMARK QUEBEC INC.	3,207.83
173443	2/21/2018	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	12,070.29
173447	2/21/2018	BEST BUY CANADA LTD.	1,298.04
173449	2/21/2018	BISSON, ALAIN	7,532.21
173450	2/21/2018	BORDEN LADNER GERVAIS LLP	1,124.07
173453	2/21/2018	C. S. ENGLISH MONTREAL	98,071.86
173455	2/21/2018	CAMP BOUTE-EN-TRAIN	2,281.00
173458	2/21/2018	CHENG SIMIN	1,000.00
173461	2/21/2018	DEPOUSSIEREUR ROUSSEAU ENR.	3,811.43
173462	2/21/2018	DESJARDINS CHEVROLET INC.	1,267.41
173463	2/21/2018	DIANE MCLEAN	5,280.00
173466	2/21/2018	ECOLE PETER HALL SCHOOL INC.	42,644.35
173467	2/21/2018	ENSEIGNES DUMAS	1,954.58
173468	2/21/2018	ENTREPRENEUR GENERAL BRUNO LEVESQUE INC.	35,868.62
173469	2/21/2018	EQUIPEMENTS TM INC.	2,184.53
173474	2/21/2018	GAGNE SPORTS	18,901.92
173476	2/21/2018	INTERNATIONAL STUDENT	1,000.00
173478	2/21/2018	GRAND & TOY LIMITED	5,812.80
173480	2/21/2018	GROUPE DAFCO FILTRATION (LE)	5,653.45
173481	2/21/2018	GROUPE GESFOR POIRIER PINCHIN INC.,LE	1,350.96
173482	2/21/2018	GROUPE SPORTS-INTER PLUS INC.	1,483.07
173487	2/21/2018	INDUSTRIAL ALLIANCE	28,572.90
173488	2/21/2018	INSIDE TRAINER INC. (THE)	4,922.19
173491	2/21/2018	LEARNING BAR, THE	6,565.65
173500	2/21/2018	MORNEAU SHEPELL LTD	2,874.38
173505	2/21/2018	OMER DESERRES INC.	1,766.85
173506	2/21/2018	PAVAGES J.M. BEAULIEU, LES	25,222.64

173510	2/21/2018	PIECES D'AUTO HAP INC. (LES)	1,528.00
173511	2/21/2018	PRIEST	78,301.66
173516	2/21/2018	RASO RAPIDE SERIGRAPHIE	3,678.63
173518	2/21/2018	RESSOURCES ILLIMITEES	1,005.92
173523	2/21/2018	SCHOLASTIC BOOK FAIRS	3,512.85
173524	2/21/2018	SCIENCE DU BATIMENT ALTA BUILDING SCIENCE INC.	1,379.70
173526	2/21/2018	SERRURIER HAVELOCK ENR.	5,954.07
173528	2/21/2018	SKYTAG	2,046.56
173532	2/21/2018	STERLING TALENT SOLUTIONS CANADA CORP.	1,352.11
173536	2/21/2018	TERRY FOX FOUNDATION	1,324.00
173539	2/21/2018	VEOLIA ES CANADA SERVICES INDUSTRIELS INC	1,321.20
173540	2/21/2018	VINCENT LECLERC ARCHITECTE INC	9,630.74
173542	2/21/2018	WEST ISLAND CAREER CENTER	6,010.32
173543	2/21/2018	WOLSELEY CANADA INC.	1,155.42
173545	2/21/2018	INTERNATIONAL STUDENT	1,100.00
173547	2/21/2018	ACIER OUELLETTE INC	7,073.90
173550	2/21/2018	LYRECO/ NOVEXCO	6,678.24
173551	2/21/2018	GROUPE DE TECHNOLOGIE QRX	7,686.36
173553	2/21/2018	CHENELIERE EDUCATION INC. TC MEDIA	3,382.67
173559	2/22/2018	SCOTT MCCLINTOCK	20,082.31
173561	2/22/2018	C.V.T.A.	10,615.45
173567	2/22/2018	MORNEAU SHEPELL LTD	1,313.50
173570	2/26/2018	C.A.R.R.A.	242,922.70
173571	2/26/2018	CHATO SERIGRAPHIE BRODERIE	2,221.32
173572	2/26/2018	DEPOUSSIEREUR ROUSSEAU ENR.	2,058.05
173576	2/26/2018	INDUSTRIAL ALLIANCE	27,162.16
173581	2/26/2018	PRIEST	3,432.00
173582	2/26/2018	RECREATION URBAINE	12,500.00
173584	2/26/2018	SAVING STATION FOUNDATION	1,000.00
173587	2/26/2018	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	13,493.71
173588	2/26/2018	CAPITALE GESTION FINANCIERE,LA	1,871.87
173589	2/26/2018	FONDS DE SOLIDARITE DES TRAVAILLEURS DU QUEBEC (FTQ)	5,034.49
173590	2/26/2018	S.E.P.B. QUEBEC	12,924.85
173591	2/26/2018	S.M.A.E.S.P. (SPPSM)	1,909.94
173592	2/26/2018	UNION DES EMPLOYEES ET EMPLOYES DE SERVICE LOCAL 800	2,330.30
173593	2/26/2018	AUCLAIR & LANDRY INC.	1,828.11
173595	2/26/2018	DIRCOM-MAISON VIAU INC.	3,408.96
173596	2/26/2018	9072-0103 QUEBEC INC.	19,622.26
173597	2/26/2018	AUTOBUS DUFRESNE INC.	9,732.87
173598	2/26/2018	AUTOBUS RACINE LTEE	8,366.57
173599	2/26/2018	AUTOBUS ROLAND LEDUC INC.	91,546.32
173600	2/26/2018	AUTOBUS VENISE LTEE	6,755.89
173601	2/26/2018	CIE TRANSBUS (1986) INC.	7,023.19
173602	2/26/2018	MOR TRANSPORT INC.	8,636.70
173603	2/26/2018	RO-BUS INC.	52,422.56
173604	2/26/2018	TRANSPORT P.M.D. BRAULT INC.	24,592.90
173605	2/27/2018	HYDRO QUEBEC	8,463.16
173606	2/27/2018	HYDRO QUEBEC	2,561.22
173607	2/27/2018	HYDRO QUEBEC	7,769.32
173608	2/27/2018	HYDRO QUEBEC	42,927.73
173610	2/27/2018	HYDRO QUEBEC	11,132.61
173611	2/27/2018	HYDRO QUEBEC	7,510.52
173612	2/27/2018	HYDRO QUEBEC	6,380.72
173613	2/27/2018	HYDRO QUEBEC	2,806.50
173614	2/27/2018	HYDRO QUEBEC	6,934.95
173615	2/27/2018	HYDRO QUEBEC	12,628.20
173616	2/27/2018	HYDRO QUEBEC	2,343.42
173617	2/27/2018	HYDRO QUEBEC	5,293.82
173618	2/27/2018	HYDRO QUEBEC	2,480.91
173619	2/27/2018	HYDRO QUEBEC	1,714.83

173620	2/27/2018	HYDRO QUEBEC	1,208.83
173626	2/27/2018	GAZ METRO	4,795.57
173627	2/27/2018	GAZ METRO	3,781.89

Correspondence

There was no correspondence to review.

Unfinished Business / Business Arising

There was no unfinished business to address.

Second Question Period

There were no members of the public present.

Adjournment

There being no further business, the meeting was closed at 21:40 hours on a motion by Commissioner A.M. Yelle.
MOTION CARRIED unanimously.

David D'Aoust
Chair

Gary Tennant
Secretary General