

Minutes of the proceedings of a **special** meeting of the **Council of Commissioners** of the New Frontiers School Board held at Howard S. Billings High School, 210 McLeod, Chateauguay, Québec on **Tuesday, May 22, 2018**, at 19:00 hours and at which the following commissioners were present, representing a quorum of the Council of Commissioners:

Lina Chouinard
Kenneth Crockett
David D'Aoust, Chair
Barbara Ednie
Debie Germann, Commissioner representing the Parents' Committee
Abdul Pirani
John Ryan, Vice-Chair
Peter Stuckey
Karin Van Droffelaar
Debra Wright, Commissioner representing the Parents' Committee
Anne-Marie Yelle, Commissioner representing the Parents' Committee

Absent with Regrets:

Neil Burdon
Howard (Buzz) Gibbs
Shannon Keyes, Commissioner representing the Special Needs Advisory Committee
Dianne McKell Eastwood

Also in attendance:

Rob Buttars, Director General
Mike Helm, Assistant Director General
Kevin Harvey, Director of Material Resources
Chantal Martin, Director of Continuing Education
Craig McAlpine, Director of Administrative Services
Cuthbert McIntyre, Director of Human Resources
Luisa Benvenuti, Administration Officer
NFSB Administrative Team
Outstanding Citizenship Students & Art Contest Winners
Families and Special Guests

Chair & Secretary

Chair D. D'Aoust presided the meeting; Mrs Benvenuti served as recorder. The special meeting was called to order at 19:06 hours.

Appointment of Interim Secretary General

It was moved by Commissioner D. Germann that Mr C. McIntyre be named Interim Secretary General for this special council meeting given the absence of the Secretary General, Mr G. Tennant.

MOTION CARRIED unanimously.

Adoption of the Agenda

The agenda was adopted as presented on a motion by Commissioner B. Ednie.

MOTION CARRIED unanimously.

Public Question Period

There were no questions asked.

Recognition of Outstanding Student Citizens & Character Counts! Art Contest Winners

Mrs L. Benvenuti, Chair D'Aoust, and Director General R. Buttars opened the ceremonies. The following students were called up, by school, and had their photo taken with their in-school administrator(s), the Director General, and a member of Council: Centennial Park School: Laura Bergeron, Darby Cronk; Franklin Elementary School: Zoe Catto, Riley Finlayson, Bentley Sutton; Gault Institute: Noah Leduc, Elliott Meunier, Ashley Remillard; Harmony Elementary School: Zack Dagenais-Perusse, Julian Decaire, Charles Anthony Di Vita, Isabella Proce; Hemmingford Elementary School: Monica Grégoire, Nathan Mailloux;

Recognition of Outstanding Student Citizens & Character Counts! Art Contest Winners, cont'd

Heritage Elementary School: Jon Gutierrez-Holzgang, Lily Rose Kennedy, Carter Lindsay; Howick Elementary School: Lyndsay MacKay, Russell Marshall, Mackenzie Peddie; Mary Gardner School: Sierra Castro, Ryan Duguay, Aiva-Lia Serfas, Maia-Zoe Serfas; Ormstown Elementary School: Remedy McDonald; St. Willibrord School: Dakota Adams, Yasmine Belgandouza; CVR High School: Emma Anderson, Samantha Brisebois, Leah Summers, Elysia Thibault; HSB High School: Isabelle Bélisle, Mack Leduc, Michaela McGinn, Justine Poulin, Victoria Wilson; Chateaugay Valley Career Centre: Barbara Hedley-Smith, Maureen Mockle; Huntingdon Adult Education & Community Education Centre: Pearl Cummings, Sheldon Goundrey; Nova Career Centre: Joanie Bertrand, Emma Redburn.

Council Recess

On a motion by Commissioner L. Chouinard, council recessed for 20 minutes at 19:55 hours to allow commissioners to move to the St. Lawrence room.

Call to Order

The recessed meeting was called back to order at 20:15 hours by Chair D'Aoust.

Resolution #CC18-05-22-001

Director of Educational Services

Whereas the services of a Director of Educational Services are required effective July 1, 2018; and whereas the position was posted and advertised in accordance with the Local Administrators' Policy; and whereas a Selection Committee was formed in accordance with Board policy and interviews were held;

Therefore on the recommendation of the Director General, and with the unanimous support of the Selection Committee, it was moved by Commissioner A. Pirani that Mr James Walker be appointed to the position of Director of Educational Services effective July 1, 2018; and that Mr Walker be granted those benefits accorded the position as provided for in the "Regulation Respecting Certain Conditions of Employment of Senior Staff of School Boards" adopted by the Minister of Education, including all subsequent amendments, as well as, benefits provided for in the New Frontiers Local Administrators' Policy; and that the Director General be authorized to sign the letter of engagement for Mr James Walker as the Director of Educational Services effective July 1, 2018.

MOTION CARRIED unanimously.

Resolution #CC18-05-22-002

Elementary School Principal (Howick)

Whereas the services of an Elementary School Principal, whose assignment will be 50% as Howick Elementary School Principal with 50% administrative assignment, are required July 1, 2018; and whereas the position was posted and advertised in accordance with the Local Administrators' Policy; and whereas a Selection Committee was formed in accordance with Board policy and interviews were held;

Therefore on the recommendation of the Director General, and with the unanimous support of the Selection Committee, it was moved by Commissioner A. Pirani that Ms Melanie Primeau be appointed to the position of Elementary School Principal, assigned to Howick Elementary School at 50% with a 50% administrative assignment, effective July 1, 2018; and that Ms Primeau be granted those benefits accorded the position as provided for in the "Regulation Respecting Certain Conditions of Employment of Senior Staff of School Boards" adopted by the Minister of Education, including all subsequent amendments, as well as, benefits provided for in the New Frontiers Local Administrators' Policy; and that Ms Primeau be granted a leave of absence from her teaching position for the 2018-2019 school year; and that the Director General be authorized to sign the letter of engagement for Ms Melanie Primeau as an Elementary School Principal, assigned to Howick Elementary School at 50% with a 50% administrative assignment, effective July 1, 2018.

MOTION CARRIED unanimously.

Administrative Assignments 2018-2019

For information purposes, commissioners were provided with the following preliminary listing of administrative assignments for the 2018-2019 school year, as a May 22, 2018:

Director General	Rob Buttars
Assistant Director General	Mike Helm
Secretary General	Gary Tennant
Administration Officer	Luisa Benvenuti
Director of Educational Services	James Walker
Coordinator, Educational Services	Kara Johnstone
Coordinator, Complementary Services	Brenda Smylie
Coordinator, Information Technology Services	Charalambos Thomas
Director of Administrative Services	Craig McAlpine
Coordinator, Financial Services	Chantal Bujold
Director of Continuing Education	Chantal Martin
Coordinator, Community & Business	TBA
Director of Human Resources	Cuthbert McIntyre
Coordinator, Human Resources	Sandra Caza
Director of Material Resources	Kevin Harvey
Manager, Material Resources	Dan Boyle
Manager, Material Resources	Leopold Hatungimana
Principal, Centennial Park	Jo-Anne Daviau
Principal, Franklin (0.5)	TBA
Principal, Hemmingford (0.5)	TBA
Principal, Gault	Marc Brindle
Principal, Harmony	Serge Dubuc
Principal, Heritage	Eric Colbert
Principal, Howick (0.5 + 0.5 Assignment, Ed Services)	Melanie Primeau
Principal, Mary Gardner	Lynn Harkness
Principal, Ormstown (0.8 + 0.2 Assignment, Ed Services)	Joanne Henrico
Principal, St. Willibrord	Caroline Beaulieu
Principal, Chateaugay Valley Regional High School	Brigitte Barrette-Frost
Vice Principal, CVR	Eveline Taylor
Vice Principal, CVR (0.6 + 0.4 Assignment, Ed Services)	Anick Leclerc
Principal, Howard S. Billing Regional High School	Collin Thomas
Vice Principal, HSB	Dave Reddick
Vice Principal, HSB	Lynn Claude
Centre Director, Chateaugay Valley Career Education Centre	Jean Bouchard
Centre Director, Huntingdon Adult Education & Community Centre	Daryl Ness
Centre Director, Nova Career Centre	Bonnie Mitchell
Assistant Centre Director	Nancy Richer
Night Manager	TBA

Resolution #CC18-05-22-003

Commitment to Success Plan

Whereas the Education Act (modified as per Law 105) prescribes that all school boards have a Commitment to Success Plan adopted by July 1, 2018; and whereas in accordance with Law 105, Article 209.1, the CTSP must also meet any expectations communicated under section 459.2; and whereas a draft Commitment to Success Plan has been developed which responds to this criteria; and whereas a thorough and complete consultation process has been undertaken;

Therefore, on the recommendation of the Director General and with the support of the Directorate, it was moved by Commissioner K. Van Droffelaar that the New Frontiers School Board submit its proposed Commitment to Success Plan, as presented, to the Ministry of Education by the June 1, 2018 deadline.

MOTION CARRIED unanimously.

Second Question Period

There were no members of the public present.

Adjournment

There being no further business, the meeting was closed at 20:47 hours on a motion by Commissioner A.M. Yelle.

MOTION CARRIED unanimously.

David D'Aoust
Chair

Cuthbert McIntyre
Interim Secretary General