

Minutes of the proceedings of a regular meeting of the **Council of Commissioners** of the New Frontiers School Board held at Howick Elementary School, 5 Lambton, Howick, Québec on **Tuesday, December 4, 2018**, at 19:00 hours and at which the following commissioners were present, representing a quorum of the Council of Commissioners:

Lina Chouinard
Kenneth Crockett
David D'Aoust, Chair
Barbara Ednie
Debie Germann, Commissioner representing the Parents' Committee
Howard (Buzz) Gibbs
Shannon Keyes, Commissioner representing the Special Needs Advisory Committee
Dianne McKell Eastwood
Abdul Pirani
John Ryan, Vice-Chair
Peter Stuckey
Karin Van Droffelaar
Debra Wright, Commissioner representing the Parents' Committee
Anne-Marie Yelle, Commissioner representing the Parents' Committee

Also in attendance:

Rob Buttars, Director General
Mike Helm, Assistant Director General
Gary Tennant, Secretary General
Kevin Harvey, Director of Material Resources & NFAA Representative
Chantal Martin, Director of Continuing Education
Craig McAlpine, Director of Administrative Services
Cuthbert McIntyre, Director of Human Resources
James Walker, Director of Educational Services
Luisa Benvenuti, Administration Officer
Josée Larocque, Auditor, Goudreau Poirier Inc.
Russell Copeman, Executive Director, Quebec English School Boards' Association

Call to Order & Opening Remarks

The Chair opened the 276th meeting at 19:10 hours and welcomed members.

Chair & Secretary

Chair D. D'Aoust presided the meeting; Mrs L. Benvenuti served as recorder.

Recognition Statement

Commissioner P. Stuckey acknowledged that the land on which we gather is the traditional and unceded territory of the Mohawk; a place which has long served as a site of meeting and exchange amongst Nations.

Adoption of the Agenda

Item 15.1 was moved to 6.1; the agenda was then adopted on a motion by Commissioner K. Van Droffelaar.

MOTION CARRIED unanimously.

Waiver – Reading of the Minutes of 2018-11-06

It was moved by Commissioner D. McKell Eastwood to waive the reading of the minutes of the regular meeting of 2018-11-06.

MOTION CARRIED unanimously.

Swearing in of Commissioners

Raymond Ledoux

As prescribed in section 164 and 199 of the Act Respecting School Elections and in the presence of the Director General, Robert Buttars, on December 4, 2018, Raymond Ledoux, New Frontiers School Board's commissioner representing Electoral Division 1, as appointed under the Act Respecting School Elections (chapter E-2.3), to represent Electoral Division 1, for the remainder of the term of office, took an oath of office to fulfill his duties faithfully and to the best of his judgment and ability.

Swearing in of Commissioners, cont'd

Debie Germann

As prescribed in section 145 of the Education Act and in the presence of the Director General, Rob Buttars, on December 4, 2018, Debie Germann, New Frontiers School Board's commissioner representing the Parents' Committee, as elected by the Parents' Committee for the secondary level, for the years 2018-2020, took an oath of office to fulfill her duties faithfully and to the best of her judgment and ability.

Anne-Marie Yelle

As prescribed in section 145 of the Education Act and in the presence of the Director General, Rob Buttars, on December 4, 2018, Anne-Marie Yelle, New Frontiers School Board's commissioner representing Parents' Committee, as elected by the Parents' Committee for the elementary level, for the years 2018-2020, took an oath of office to fulfill her duties faithfully and to the best of her judgment and ability.

Debra Wright

As prescribed in section 145 of the Education Act and in the presence of the Director General, Robert Buttars, on December 4, 2018, New Frontiers School Board's commissioner representing Parents' Committee, as elected by the Parents' Committee, for the years 2018-2020, took an oath of office to fulfill her duties faithfully and to the best of her judgment and ability.

Shannon Keyes

As prescribed in section 145 of the Education Act and in the presence of the Director General, Robert Buttars, on December 4, 2018, Shannon Keyes, New Frontiers School Board's commissioner representing the parents of handicapped students or students with social maladjustments or learning disabilities, as elected by the Special Needs Advisory Committee (SNAC), for the years 2018-2020, took an oath of office to fulfill her duties faithfully and to the best of her judgment and ability.

Adoption of the Minutes of 2018-11-06

It was moved by Commissioner L. Chouinard to adopt the minutes of the regular meeting of 2018-11-06.

MOTION CARRIED unanimously.

Public Question Period

There were no questions asked by Mr Copeman however, he expressed thanks and appreciation, on behalf of himself and Mr Dan Lamoureux, QESBA President, for the day's visits to several of our schools and centres.

Resolution #CC18-12-04-001

Acceptance of the 2017-18 Financial Statements

Whereas the audit firm Goudreau Poirier Inc. was appointed as the auditors for New Frontiers School Board (NFSB) for the 2017-2018 fiscal school year, and was represented by Mme Josee Larocque to inform the Council of Commissioners as to their opinion on the Board's 2017-2018 Financial Report; and whereas on revenues of \$65,475,780 and expenses of \$68,969,487, the NFSB recorded a deficit of \$3,493,707 for the year ended June 30, 2018; and whereas under the accounting policy of the Ministry of Education, the excess of expenses over revenues is charged to the available accumulated surplus; and whereas commissioners were provided with extracts of the comparative financial statements including the Board's Balance Sheet, Income Statement, and Statement of Accumulated Surplus; and whereas the schedules below summarize the results of operations and the effect upon the accumulated surplus/(deficit) of the Board:

Financial Results	2017-2018	2016-2017
Revenues	\$ 65,475,780	\$ 64,257,324
Expenditures	68,969,487	65,370,118
Net Surplus/(Deficit)	\$ (3,493,707)	\$ (1,112,794)
Accumulated Surplus		
Opening Balance	\$ 2,814,554	\$ 3,927,348
Operational Surplus/(Deficit)	(3,493,707)	(1,112,794)
Ending Balance	\$ (679,153)	\$ 2,814,554

Whereas, the Chair expressed extreme concern over the unexpected deficit of \$3,493,707;

Resolution #CC18-12-04-001 - Acceptance of the 2017-18 Financial Statements, cont'd

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the Council of Commissioners accept the deposit of the 2017-2018 Financial Statements, bearing the electronic signature 1694732904.

MOTION CARRIED by majority vote,
with one abstention, Chair D. D'Aoust.

Resolution #CC18-12-04-002

Class Action Lawsuit – Transfer of Mandate

Whereas the will of the “Quebec English School Board Association” is to assume the mandate for the responsibility to oversee the finalization of the class action lawsuit regarding fees charged to parents; and whereas the will of the “*Fédération des commissions scolaires du Québec*” is to also assume the mandate for the responsibility to oversee the finalization of the class action lawsuit regarding fees charged to parents;

Therefore, on the recommendation of Chair D. D'Aoust it is moved by Commissioner P. Stuckey that the New Frontiers School Board transfer to the “Quebec English School Board Association” and the “*Fédération des commissions scolaires du Québec*” the mandate for the responsibility to oversee the finalization of the class action lawsuit regarding fees charged to parents, in its entirety; and that thanks be extended to all the partners who have contributed, directly or indirectly, to the proper and satisfactory handling of this file to date.

MOTION CARRIED by majority vote,
with one abstention, Commissioner R. Ledoux.

January Council Meeting

As approved by Council (Resolution #CC18-05-01-002, May 1, 2018), the January meeting of the Council of Commissioners will take place on the second Tuesday of the month, January 8, 2019 to accommodate the holiday shut-down. A public notice to this effect will be posted accordingly. The meeting kit will be available as Friday, December 21, 2018, prior to the shut-down.

January Standing Committee Meetings

As approved by Council (Resolution #CC18-05-01-003, May 1, 2018), the January standing committee meetings will take place on the fourth Tuesday of the month, January 22, 2019.

Official Naming of New School

The Committee has the approval of Dr Brenda Milner to use her name for the name of the new school in Chateauguay for students with special needs.

Events of December 18

On Tuesday, December 18, 2018 the schedule of events will be: 6:30 pm, Standing Committee Meetings; 7:30 pm, Special Council Meeting & Annual Report Presentation; 8:15 pm, Seasonal Supper Celebration. All events will take place in Chateauguay, with exact room locations to be confirmed.

Holiday Shut-Down

The Board Office, including the Tax Department, as well as all schools and centres, will be closed from Monday, December 24, 2018 to Friday, January 4, 2019 inclusively; January 7, 2019 is a pedagogical day in the youth sector. Public notices to this effect will be posted accordingly.

Selection Criteria – Centre Directors & Principals

On an annual basis our School and Centre Governing Boards approve the Criteria for Selecting a Principal or Centre Director. Copies of the approved criteria are forwarded to the Director General's office to ensure that a current set of criteria is always on hand should the need arise. As of November 30, all schools and centres have submitted their Governing Board approved criteria.

Official Enrolments – Revised

The Director General provided revised official September 30, 2018 enrolment figures to replace those reported at the November Council meeting.

Resolution #CC18-12-04-003

Request for Deferred Salary Leave - Employee #3019

On the recommendation of the Human Resources Standing Committee, it was moved by Commissioner A. Pirani that the Council of Commissioners approve a request from employee #3019, a teacher at the Mary Gardner Elementary School, for a three-year deferred salary plan at 66% over the 2019-2020, 2020-2021, 2021-2022 school years, with the leave taking place during 2021-2022 school year.

MOTION CARRIED unanimously

Into Committee

On a motion by Commissioner J. Ryan, the meeting was moved “into committee” at 20:25 hours to discuss a request for a leave of absence without pay.

MOTION CARRIED unanimously

Out of Committee

The meeting was moved “out of committee” by Commissioner P. Stuckey at 20:32 hours.

MOTION CARRIED unanimously

Departures from Meeting

Commissioners B. Gibbs and AM Yelle excused themselves from the meeting at 20:23 hours.

Resolution #CC18-12-04-004

Request for Leave of Absence without Pay - Employee #2903

On the recommendation of the Human Resources Standing Committee, it was moved by Commissioner A. Pirani that the Council of Commissioners refuse the request for a leave of absence without pay from employee #2903, a teacher at Chateaugay Valley Regional High School, for the period of January 7 to August 20, 2019.

MOTION CARRIED unanimously.

Resolution #CC18-12-04-005

Long-Term Debt Borrowing Plan

Whereas the proposed long-term borrowing plan is in respect of financing of the elements and amounts indicated overleaf; and whereas the New Frontiers School Board may avail itself of borrowing within the scope of a “Borrowing Plan” established in conjunction with the School Board, the Ministry of Education and *Financement Québec*;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner P. Stuckey that the Council of Commissioners adopt the Borrowing Plan for the period of November 2018 to September 2019; and that the Board authorize, for and on behalf of the New Frontiers School Board, two of the following officers: the Chair, the Vice-Chair, the Director General, or the Assistant Director General of the School Board, provided both are acting jointly, to sign the master and supplementary trust agreements, the loan agreement, the aggregate certificates, the individual bond certificates, the promissory notes and all other contracts and documents pertaining to the borrowings contracted under this plan, to agree to all clauses and warranties substantially compatible with the provisions hereof, to accept the net proceeds from the borrowings or, as the case may be, to allow such proceeds to be accepted by the trust company whose services shall have been retained and to give good and valuable release and discharge, to make all amendments to such documents substantially compatible herewith, to do all things and sign all documents, necessary or useful, to give full effect to this borrowing.

MOTION CARRIED unanimously.

Life@NFSB

This document was commended for the wealth of information it contains.

Continuing Education Enrolment Comparisons

Commissioners were provided with a document showing a comparison of our adult and professional education registrations.

WE Day

WE Day was hosted at the Canadian Tire Centre in Ottawa on November 14, 2018. The New Frontiers School Board had eleven schools in attendance, including both high schools and nine of our elementary schools. Our 200 students joined 18,000 other change-makers for this exciting event. Our Student Coalition Team supported this initiative, and all Student Coalition members were in attendance.

Student Leadership Funds

The Educational Services Standing Committee is charged with the administration of the Student Leadership Fund whose purpose is to provide financial assistance when New Frontiers School Board students attend leadership-based conferences. St-Willibrord Elementary has applied for the WE Day Ottawa project, and has received \$600 in funding for this initiative.

Field Trip

Commissioners were provided with information pertaining to one (1) field trip, which has received prior approval by the school's governing board and has the required insurance coverage.

School	Date	Destination	Students / Level	Adult Supervisors
Hemmingford Elementary School	November 13-14, 2018	Ottawa	23/ Gr. 5 & 6	6

In summary: Hemmingford Elementary School brought students from the cycle 3 class to participate in WE Day.

Retirement

Commissioners were informed of the retirement of Claude Pistagnesi, a teacher at Nova, employed since September 1994 (24 years), retiring on January 26, 2019.

Staff Appreciation Week

The New Frontiers School Board will celebrate all employees during "Staff Appreciation Week" which will take place Board-wide from February 4 to 8, 2019. Gift baskets and Tim Hortons gift cards will be distributed to each of our schools, centres, board office and caretaking/maintenance departments by a Board Officer and a Commissioner.

Project Updates

Commissioners were provided with a list of current renovation and upgrading projects being undertaken in our schools and centres.

New Business

There was no new business to discuss.

Parents' Committee

The Parents' Committee will be meeting on Thursday, December 6, 2018.

Special Needs Advisory Committee

Commissioner S. Keyes reported on last week's meeting; Mr. J. Walker was present to discuss Summer School. Mrs Brenda Smylie, Coordinator of Complementary Services, presented on Individualized Education Plans.

Quebec English School Board's Association

Vice-Chair J. Ryan provided a review of the recent QESBA Professional Development event.

The Vice-Chair also expressed his sincere appreciation to Mr J. Walker, for scheduling the QESBA tour of schools and centres for Mr Dan Lamoureux and Mr Russell Copeman, and to Ms C. Martin for sharing the hosting of the day with Mr Walker. These sentiments were echoed by the Chair.

Ad Hoc Committee Reports

There were no committee reports to be made.

List of Disbursements

Commissioners were provided with the following list of disbursements for the month of November 2018:

Chq Nbr	Chq Date	Paid To	Amount
181409	2018-11-01	0999750 BC LTD	2,716.35
181415	2018-11-01	ARAMARK QUEBEC INC.	2,583.50
181418	2018-11-01	BUREAU EN GROS #209	1,211.25
181423	2018-11-01	CAPITALE GESTION FINANCIERE,LA INC.	34,494.41
181424	2018-11-01	CENTRE DE SERVICE BRUNETTE INC	1,360.25
181427	2018-11-01	CHATO SERIGRAPHIE BRODERIE	1,055.88
181428	2018-11-01	CHOQUETTE-CKS INC.	2,016.30

181431	2018-11-01	CONSTRUCTION JACQUES THEORET INC.	12,348.02
181432	2018-11-01	DELL COMPUTER CORPORATION	6,984.73
181435	2018-11-01	ECOLE PETER HALL SCHOOL INC.	53,479.00
181439	2018-11-01	ERPI-EDITIONS DU RENOUVEAU PEDAGOGIQUE INC	15,499.84
181441	2018-11-01	FP TELESET	1,149.75
181442	2018-11-01	G.M.A.A.	1,397.55
181443	2018-11-01	GASPARD	3,195.11
181445	2018-11-01	GRAVITE MEDIA	2,311.00
181448	2018-11-01	HUSS SPORTS LTEE	1,024.71
181453	2018-11-01	INDUSTRIES GUARANTIES LTEE,LES	4,786.57
181454	2018-11-01	J. DAGENAI ARCHITECTE	88,990.65
181457	2018-11-01	LIBRAIRIE BONDER BOOKSTORE INC	2,720.76
181458	2018-11-01	LIGUE DE HOCKEY INTERSCOLAIRE	4,857.71
181460	2018-11-01	LONG & MCQUADE MUSICAL INSTRUMENTS	1,985.90
181463	2018-11-01	NOVEMBER LEARNING	7,580.00
181470	2018-11-01	PIECES D'AUTO HAP INC. (LES)	2,027.00
181471	2018-11-01	PREMIER SCHOOL AGENDAS	2,430.70
181476	2018-11-01	R.T. & TONY ELECTRIQUE INC	2,869.77
181477	2018-11-01	RESSOURCES ILLIMITEES	2,793.31
181478	2018-11-01	RETRAITE QUEBEC	248,011.03
181481	2018-11-01	SCIENCE DU BATIMENT ALTA BUILDING SCIENCE INC.	33,447.96
181483	2018-11-01	SERRES LATOUR, LES	1,345.73
181484	2018-11-01	SERRURIER HAVELOCK ENR.	1,904.16
181485	2018-11-01	SERVICE RG	9,887.85
181487	2018-11-01	SSQ, SOCIETE D'ASSURANCE-VIE INC.	9,298.28
181489	2018-11-01	TEACHING SOLUTIONS SOFTWARE	1,862.60
181491	2018-11-01	TERRY FOX FOUNDATION	1,268.05
181492	2018-11-01	TREE HOUSE PRESS	2,091.28
181493	2018-11-01	TREE HOUSE PRESS	1,144.52
181494	2018-11-01	TUMBLEWEED PRESS INC.	2,089.50
181496	2018-11-01	VILLE DE CHATEAUGUAY	1,279.44
181497	2018-11-01	WORLD'S FINEST CHOCOLATE CANADA COMPANY	10,347.75
181498	2018-11-01	XEROX CANADA LTEE	8,962.84
181499	2018-11-01	ACIER OUELLETTE INC	6,751.47
181501	2018-11-01	NOVEXCO/ HAMSTER	2,437.24
181502	2018-11-01	GROUPE DE TECHNOLOGIE QRX	1,125.85
181504	2018-11-01	A.A.E.S.Q.	3,000.00
181506	2018-11-01	BOHAM GAZ INC.	4,155.45
181508	2018-11-01	BV COMMUNICATIONS	4,139.16
181509	2018-11-01	C. S. SIR WILFRID LAURIER	1,724.63
181517	2018-11-01	ENVIRO CONNEXIONS	2,971.09
181518	2018-11-01	EPIQUE PROGRAMS AND TRAINING	1,448.69
181520	2018-11-01	FONDS DE SOLIDARITE DES TRAVAILLEURS DU QUEBEC (FTQ)	5,012.18
181522	2018-11-01	GDM GROUPE-CONSEIL INC.	3,744.76
181523	2018-11-01	GRICS	1,719.32
181525	2018-11-01	LECLERC ASSOCIES ARCHITECTES	2,917.96
181530	2018-11-01	MORNEAU SHEPELL LTD	1,344.74
181531	2018-11-01	NELSON EDUCATION LTD.	6,675.86
181533	2018-11-01	OMER DESERRES INC.	1,002.67
181535	2018-11-01	PARTEX INC.	1,109.77
181536	2018-11-01	PLOMBERIE CHAUFFAGE VINCENT	29,257.26
181537	2018-11-01	PRIEST	1,724.63
181538	2018-11-01	QUALITY CLASSROOMS	1,018.41
181539	2018-11-01	R.S. D'AMOUR & FILS INC.	5,728.86
181540	2018-11-01	RCI ENVIRONNEMENT	1,322.72
181541	2018-11-01	RESEAU DE TRANSPORT METROPOLITAIN	42,320.40
181545	2018-11-01	SECURITE QUENNEVILLE INC.	1,245.12
181546	2018-11-01	SERVICES EXP INC. (LES)	2,611.33
181547	2018-11-01	SOLUTIONS SHERBY	2,075.30
181549	2018-11-01	TELEPHONIE 2000 INC.	4,705.68
181551	2018-11-01	TERIS SERVICES D'APPROVISIONNEMENT INC.	2,294.67
181552	2018-11-01	TETRA TECH	2,443.22

181553	2018-11-01	VITRERIE LEBLANC	1,651.03
181556	2018-11-01	WOLSELEY CANADA INC.	2,950.51
181557	2018-11-01	WOOD WYANT CANADA INC.	1,122.09
181558	2018-11-01	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	6,259.83
181559	2018-11-01	C.V.T.A.	5,205.38
181566	2018-11-01	S.E.P.B. QUEBEC	6,479.77
181567	2018-11-01	S.M.A.E.S.P. (SPPSM)	1,089.86
181568	2018-11-01	UNION DES EMPLOYEES ET EMPLOYES DE SERVICE LOCAL 800	1,170.13
181571	2018-11-06	REVENU QUEBEC	380,368.38
181572	2018-11-06	REVENU CANADA	170,597.14
181573	2018-11-08	BEST WESTERN PLUS OTTAWA/KANATA	2,608.35
181580	2018-11-08	ROGERS	2,390.53
181582	2018-11-08	QUEBEC ENGLISH SCHOOL BOARD ASSOCIATION	9,662.80
181583	2018-11-26	SERVICES DE CARTES DESJARDINS	2,977.73
181585	2018-11-13	AQUEST DESIGN	6,312.13
181587	2018-11-13	AVI-SPL CANADA LTD	1,527.59
181588	2018-11-13	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	3,631.90
181589	2018-11-13	BOHAM GAZ INC.	2,968.11
181591	2018-11-13	C. S. EASTERN SHORES	18,142.00
181595	2018-11-13	CLIFFORD UNDERWOOD HYDRAULIQUE	1,311.89
181603	2018-11-13	GOURMANDISE PRODUCTIONS INC	1,417.25
181604	2018-11-13	GROUPE MECAPLUS INC.	16,662.47
181605	2018-11-13	GROUPE SIMONEAU INC.	7,525.03
181611	2018-11-13	MASSICOTTE DIGNARD TAILLEFER PATENAUDE	1,433.01
181612	2018-11-13	MATERIAUX PONT MASSON INC.	7,927.37
181613	2018-11-13	MATERIAUX PONT MASSON INC.	4,157.81
181614	2018-11-13	MATREC	3,325.95
181617	2018-11-13	NSW CONTROLE INC.	9,841.86
181619	2018-11-13	OMER DESERRES INC.	1,407.58
181621	2018-11-13	PARTEX INC.	1,643.57
181622	2018-11-13	PLOMBERIE CHAUFFAGE VINCENT	51,368.96
181623	2018-11-13	PRIEST	31,533.54
181626	2018-11-13	R.S. D'AMOUR & FILS INC.	4,788.76
181627	2018-11-13	RICOVA SERVICES INC.	1,250.40
181629	2018-11-13	SDX MECANIQUE	3,336.38
181631	2018-11-13	SOLUTIONS SHERBY	1,742.58
181633	2018-11-13	TENAQUIP LTD	1,543.94
181634	2018-11-13	TETRA TECH	2,758.85
181635	2018-11-13	WESTBURNE ELECTRICITE	1,560.50
181638	2018-11-13	WOOD WYANT CANADA INC.	2,273.05
181639	2018-11-13	WSP CANADA INC	1,437.19
181640	2018-11-13	9072-0103 QUEBEC INC.	13,748.21
181641	2018-11-13	AUTOBUS DUFRESNE INC.	9,929.46
181642	2018-11-13	AUTOBUS RACINE LTEE	8,814.17
181643	2018-11-13	AUTOBUS ROLAND LEDUC INC.	93,041.87
181644	2018-11-13	AUTOBUS VENISE LTEE	6,665.46
181645	2018-11-13	CIE TRANSBUS (1986) INC.	7,003.43
181646	2018-11-13	MOR TRANSPORT INC.	3,351.59
181647	2018-11-13	RO-BUS INC.	58,864.33
181648	2018-11-13	TRANSPORT P.M.D. BRAULT INC.	18,557.73
181649	2018-11-13	9006-6473 QUEBEC INC. CLUB AVENTURE JEUNESSE	5,839.50
181651	2018-11-13	9217-2097 QUÉBEC INC CONSTRUCTION EN ACTION	37,852.24
181654	2018-11-13	AGENCE OMETZ	10,710.00
181656	2018-11-13	APPLE CANADA INC.	2,362.74
181658	2018-11-13	ARIF	1,100.00
181664	2018-11-13	BM MANUTENTION INC.	1,552.16
181668	2018-11-13	INTERNATIONAL STUDENT	1,120.00
181669	2018-11-13	BRAVO LOCATION INC.	1,545.26
181676	2018-11-13	CAN-AQUA INTERNATIONAL	6,731.79
181681	2018-11-13	CENTRE DE RESSOURCES FAMILIALE DU HAUT ST-LAURENT	1,150.00
181682	2018-11-13	CENTRE DE SERVICE BRUNETTE INC	1,381.15
181683	2018-11-13	CHATO SERIGRAPHIE BRODERIE	1,203.78

181688	2018-11-13	COLOSIMO, SCOTT	2,500.00
181690	2018-11-13	CONSTRUCTIONS GMP INC (LES)	76,953.53
181691	2018-11-13	CONSTRUCTIONS R.D.J. INC	126,115.26
181692	2018-11-13	CONSULTANTS BLITZ INC	3,909.15
181695	2018-11-13	DELL COMPUTER CORPORATION	7,835.54
181697	2018-11-13	DISCITUS CONSULTANTS INC	3,955.00
181702	2018-11-13	DXP POSTEXPERTS INC	2,577.78
181703	2018-11-13	ECOLE PETER HALL SCHOOL INC.	45,385.40
181705	2018-11-13	ELEMENT PAYSAGE	3,592.97
181707	2018-11-13	ESSENTIAL SKILLS SOFTWARE	1,335.60
181715	2018-11-13	GOUDREAU POIRIER INC.	28,743.75
181717	2018-11-13	GRAND & TOY LIMITED	1,100.31
181722	2018-11-13	GROUPE DAFCO FILTRATION (LE)	1,629.97
181723	2018-11-13	GROUPE MASTER S.E.C.	1,355.22
181724	2018-11-13	INTERNATIONAL STUDENT	1,100.00
181727	2018-11-13	HEALTH GROUP DUCORE INC.	2,299.50
181731	2018-11-13	INDUSTRIAL ALLIANCE	27,004.95
181737	2018-11-13	JOHNSTON, RANDY	3,552.95
181744	2018-11-13	LES VERGERS IVANHOE FAILLE	3,108.87
181749	2018-11-13	INTERNATIONAL STUDENT	1,100.00
181752	2018-11-13	MCLEAN, DIANE M.A.	5,280.00
181757	2018-11-13	NUTRITOWER INC	1,034.78
181765	2018-11-13	PROLAB SCIENTIFIC	1,730.44
181769	2018-11-13	REFRIGERATION INTER-RIVE INC.	1,588.16
181770	2018-11-13	REFRIGERATION YVAN ALLISON	145,631.69
181777	2018-11-13	INTERNATIONAL STUDENT	1,100.00
181778	2018-11-13	SCHOOL SPECIALTY CANADA	2,529.80
181779	2018-11-13	SCOTT DONALDSON	7,499.82
181781	2018-11-13	SERRURIER HAVELOCK ENR.	2,100.17
181783	2018-11-13	SEXUAL HEALTH NETWORK OF QC	1,525.00
181784	2018-11-13	INTERNATIONAL STUDENT	1,000.00
181785	2018-11-13	INTERNATIONAL STUDENT	1,100.00
181786	2018-11-13	INTERNATIONAL STUDENT	7,788.00
181787	2018-11-13	INTERNATIONAL STUDENT	1,100.00
181788	2018-11-13	SOCADIS INC.	1,003.20
181792	2018-11-13	STUDIO TOLHURST S.E.N.C.	1,598.15
181794	2018-11-13	TERRY FOX FOUNDATION	10,044.80
181795	2018-11-13	TERRY FOX FOUNDATION	2,042.00
181800	2018-11-13	WORLD'S FINEST CHOCOLATE CANADA COMPANY	11,175.57
181802	2018-11-13	ACIER OUELLETTE INC	2,394.79
181804	2018-11-13	CHAPTERS/INDIGO INC.	1,780.00
181805	2018-11-13	NOVEXCO/ HAMSTER	6,466.17
181807	2018-11-13	GROUPE DE TECHNOLOGIE QRX	1,594.60
181808	2018-11-13	RONA INC.	1,321.85
181809	2018-11-15	REVENU QUEBEC	383,586.08
181810	2018-11-15	REVENU CANADA	172,541.26
181811	2018-11-14	DIRECTION GEN. DU RECOUVREMENT	1,500.52
181817	2018-11-14	PAUL DAVIS SUD OUEST	6,427.10
181818	2018-11-14	C.V.T.A.	5,285.34
181823	2018-11-15	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	6,234.89
181825	2018-11-15	S.E.P.B. QUEBEC	6,602.95
181826	2018-11-15	S.M.A.E.S.P. (SPPSM)	1,121.49
181827	2018-11-15	UNION DES EMPLOYEES ET EMPLOYES DE SERVICE LOCAL 800	1,183.17
181831	2018-11-19	AVI-SPL CANADA LTD	8,295.75
181834	2018-11-19	HYDRO QUEBEC	1,908.19
181837	2018-11-19	HYDRO QUEBEC	1,983.78
181840	2018-11-19	HYDRO QUEBEC	3,074.69
181841	2018-11-19	HYDRO QUEBEC	3,724.03
181842	2018-11-19	HYDRO QUEBEC	39,987.36
181844	2018-11-19	HYDRO QUEBEC	5,301.57
181845	2018-11-19	HYDRO QUEBEC	5,588.47
181846	2018-11-19	HYDRO QUEBEC	3,296.14

181847	2018-11-19	HYDRO QUEBEC	1,668.67
181848	2018-11-19	HYDRO QUEBEC	3,270.05
181849	2018-11-19	HYDRO QUEBEC	11,412.90
181850	2018-11-19	HYDRO QUEBEC	1,826.94
181851	2018-11-19	HYDRO QUEBEC	1,280.15
181852	2018-11-19	HYDRO QUEBEC	3,292.86
181854	2018-11-26	BUREAU EN GROS	1,039.92
181857	2018-11-26	AVI-SPL CANADA LTD	2,840.83
181859	2018-11-26	BOHAM GAZ INC.	5,883.77
181860	2018-11-26	BRAULT & BOUTHILLIER LTEE	3,602.08
181861	2018-11-26	BV COMMUNICATIONS	4,116.74
181862	2018-11-26	C. S. MARIE-VICTORIN	11,265.10
181864	2018-11-26	CAPTURA VIDEO	1,437.19
181866	2018-11-26	CATSPORTS	2,337.65
181869	2018-11-26	COMPAGNIE CANADIENNE DE TABLEAUX NOIRS LTEE	1,075.02
181872	2018-11-26	DYNAMIX ADVENTURES INC.	3,256.68
181874	2018-11-26	ENVIRO CONNEXIONS	3,120.95
181877	2018-11-26	GDM GROUPE-CONSEIL INC.	3,210.80
181878	2018-11-26	GRAND & TOY LIMITED	1,453.28
181879	2018-11-26	GRICS	1,069.37
181883	2018-11-26	INDUSTRIES COBOL LTEE, LES	1,354.13
181887	2018-11-26	MASSICOTTE DIGNARD TAILLEFER PATENAUDE	1,785.88
181888	2018-11-26	MATERIAUX PONT MASSON INC.	16,040.23
181890	2018-11-26	MONTREAL ORAL SCHOOL FOR THE DEAF INC.	32,267.00
181891	2018-11-26	MORNEAU SHEPELL LTD	1,344.74
181896	2018-11-26	PAQUETTE & ASSOCIES SENCRL	1,278.69
181898	2018-11-26	PLOMBERIE CHAUFFAGE VINCENT	3,676.90
181900	2018-11-26	QUALITY CLASSROOMS	2,827.28
181902	2018-11-26	R.S. D'AMOUR & FILS INC.	2,055.60
181903	2018-11-26	RESEAU DE TRANSPORT METROPOLITAIN	5,008.90
181906	2018-11-26	SANTINEL INC.	3,410.78
181908	2018-11-26	SECURITE QUENNEVILLE INC.	5,286.26
181910	2018-11-26	STERLING TALENT SOLUTIONS CANADA CORP.	1,324.51
181911	2018-11-26	STEVE'S MUSIC STORE	1,215.29
181912	2018-11-26	TENAQUIP LTD	2,867.34
181913	2018-11-26	WESTBURNE ELECTRICITE	1,643.15
181915	2018-11-26	WOLSELEY CANADA INC.	1,749.92
181916	2018-11-26	WOOD WYANT CANADA INC.	3,268.84
181918	2018-11-26	9274-0638 QUEBEC INC	1,279.99
181919	2018-11-26	AGENCE OMETZ	5,355.00
181924	2018-11-26	BISSON, ALAIN	5,025.81
181927	2018-11-26	BROME LAKE BOOKS	6,117.33
181934	2018-11-26	CONSTRUCTION ET RÉNOVATION MARTIN DESGROSEILLIERS	88,990.65
181935	2018-11-26	CONSTRUCTION JACQUES THEORET INC.	13,624.37
181936	2018-11-26	CONSTRUCTIONS R.D.J. INC	38,261.01
181937	2018-11-26	CPI	4,136.80
181938	2018-11-26	DELL COMPUTER CORPORATION	41,580.71
181939	2018-11-26	DELONG FARMS	2,285.22
181944	2018-11-26	EDITIONS LA PENSEE INC., LES	2,205.44
181949	2018-11-26	HOTEL MONT-GABRIEL	9,719.11
181953	2018-11-26	INDUSTRIAL ALLIANCE	28,030.15
181954	2018-11-26	INGETEC	13,371.59
181956	2018-11-26	JACQUES FILION	1,908.59
181963	2018-11-26	MELIMAX TRANSPORT INC.	3,295.42
181964	2018-11-26	MILLION TAPIS & TUILES	1,112.96
181967	2018-11-26	NORMAND WOODWORKING MACHINERY INC.	1,319.34
181971	2018-11-26	PIECES D'AUTO HAP INC. (LES)	2,172.00
181977	2018-11-26	RESSOURCES ILLIMITEES	1,494.68
181983	2018-11-26	SERRURIER HAVELOCK ENR.	3,423.26
181984	2018-11-26	SERVICE DE CONSULTATION DE VALLEYFIELD INC.	13,572.39
181985	2018-11-26	SEXPRESSIONS	9,198.00
181987	2018-11-26	SSIAA	3,865.62

181990	2018-11-26	TEACHING SOLUTIONS SOFTWARE	23,569.88
181994	2018-11-26	TYCO INTEGRATED FIRE&SECURITY	1,931.58
181995	2018-11-26	ULINE CANADA CORPORATION	1,113.28
181996	2018-11-26	UNIVERSITY OF TORONTO PRESS	2,328.89
182000	2018-11-26	COOPERATIVE DE L'UNIVERSITE LAVAL - COOP ZONE	47,481.23
182003	2018-11-26	NOVEXCO/ HAMSTER	3,745.20
182006	2018-11-26	SPECTRUM NASCO QUEBEC	1,983.73
182008	2018-11-26	9072-0103 QUEBEC INC.	13,748.20
182009	2018-11-26	AUTOBUS DUFRESNE INC.	9,929.45
182010	2018-11-26	AUTOBUS RACINE LTEE	8,814.17
182011	2018-11-26	AUTOBUS ROLAND LEDUC INC.	105,389.83
182012	2018-11-26	AUTOBUS VENISE LTEE	6,665.46
182013	2018-11-26	CIE TRANSBUS (1986) INC.	6,594.99
182014	2018-11-26	MOR TRANSPORT INC.	3,351.59
182015	2018-11-26	RO-BUS INC.	56,334.88
182016	2018-11-26	TRANSPORT P.M.D. BRAULT INC.	18,793.95
182017	2018-11-29	REVENU QUEBEC	372,162.86
182018	2018-11-29	REVENU CANADA	171,352.35
182019	2018-11-27	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	6,337.57
182020	2018-11-27	C.V.T.A.	5,211.63
182027	2018-11-27	S.E.P.B. QUEBEC	6,634.58
182028	2018-11-27	S.M.A.E.S.P. (SPPSM)	1,161.79
182029	2018-11-27	UNION DES EMPLOYEES ET EMPLOYES DE SERVICE LOCAL 800	1,203.67
182031	2018-11-27	HSST CONSEILS/HSST CONSULTING	1,006.61
182032	2018-11-27	IGA - SUPERMARCHE BERGERON INC	1,091.44
182033	2018-11-27	INDUSTRIAL ALLIANCE	28,076.11
182035	2018-11-27	PREMIER SCHOOL AGENDAS	1,891.55
182036	2018-11-27	SECURITAS CANADA LIMITED	1,629.21
182040	2018-11-27	GROUPE SIMONEAU INC.	4,712.55
182042	2018-11-27	RCI ENVIRONNEMENT	1,332.13
182048	2018-11-28	HUSS SPORTS LTEE	1,367.64
182051	2018-11-28	A S CONSULTANTS - A.TALWAR	19,507.59
182052	2018-11-28	MORNEAU SHEPELL LTD	4,369.05
18112303	2018-11-23	SDC PUBLICATIONS	1,191.58
18112802	2018-11-28	OVERDRIVE	5,194.61

Correspondence

A letter from Mrs Janet Reid, widow of Commissioner Neil Burdon, was circulated. Mrs Reid expressed her appreciation for everyone's support, and highlighted Commissioner Burdon's pride in serving as a commissioner.

Unfinished Business / Business Arising

There was no unfinished business or business arising to discuss.

Second Question Period

There was no public present.

Adjournment

There being no further business, the meeting was closed at 20:57 hours on a motion by Commissioner B. Ednie.

MOTION CARRIED unanimously.

David D'Aoust
Chair

Gary Tennant
Secretary General