

Minutes of the proceedings of a regular meeting of the **Council of Commissioners** of the New Frontiers School Board held at Howick Elementary School, 5 Lambton, Howick, Québec on **Tuesday, January 7, 2020**, at 19:00 hours and at which the following commissioners were present, representing a quorum of the Council of Commissioners:

David D'Aoust, Chair
Lina Chouinard
Kenneth Crockett
Barbara Ednie
Howard (Buzz) Gibbs, by Skype
Dana Hoshowatiuk, Commissioner representing the Parents' Committee
Shannon Keyes, Commissioner representing the Special Needs Advisory Committee
Raymond Ledoux
Dianne McKell Eastwood
Abdul Pirani
John Ryan, Vice-Chair
Peter Stuckey
Karin Van Droffelaar
Anne-Marie Yelle, Commissioner representing the Parents' Committee

Absent with Regrets:

Debra Wright, Commissioner representing the Parents' Committee

Also in attendance:

Rob Buttars, Director General
Mike Helm, Assistant Director General & Secretary General
Chantal Martin, Director of Continuing Education
Cuthbert McIntyre, Director of Human Resources
Terry Savoie, Director of Financial Services
James Walker, Director of Educational Services
Luisa Benvenuti, Administration Officer
Brigitte Barrette, NFAA Representative

Call to Order & Opening Remarks

The Chair opened the 292nd meeting at 19:00 hours and wished everyone a happy new year.

Chair & Secretary

Chair D. D'Aoust presided the meeting; Mrs L. Benvenuti served as recorder.

Recognition Statement

Commissioner P. Stuckey acknowledged that the land on which we gather is the traditional and unceded territory of the Mohawk; a place which has long served as a site of meeting and exchange amongst Nations.

Adoption of the Agenda

Item 6.3 "CVTA Correspondence", was added to the agenda, and item 10.2.3 "Administrative Staffing" was moved to item 15.1. After noting these changes, the agenda was adopted on a motion by Commissioner A. Pirani.

MOTION CARRIED unanimously.

Waiver – Reading of Minutes of 2019-12-03 & 2019-12-17

It was moved by Commissioner L. Chouinard to waive the reading of the minutes of the meetings of 2019-12-03 and 2019-12-17.

MOTION CARRIED unanimously.

Adoption of Minutes

Regular Meeting of 2019-12-03

It was moved by Commissioner D. McKell that the minutes of the regular meeting of 2019-12-03 be adopted with minor corrections.

MOTION CARRIED unanimously

Special Meeting of 2019-12-17

It was moved by Commissioner L. Chouinard that the minutes of the special meeting of 2019-12-17 be adopted with minor corrections.

MOTION CARRIED unanimously

Public Question Period

There were no members of the public present.

Highway 138 Ste Martine

Following recent fatal accidents that occurred along Highway 138 in Ste Martine, the Executive Committee had discussed whether the New Frontiers School Board should meet with the Ministry of Transport to put pressure on them to find a way to make this stretch of highway safer. The Ministry of Transport has already installed snow fences and reduced the speed limit, and the City of Ste Martine has a plan to upgrade the street lights. The School Board will send a letter to the MTQ thanking them for their quick interventions.

Bill 40 Update

The Chair indicated this would be discussed under the QESBA agenda item 12.3.

CVTA Correspondence

The Chair acknowledged receipt of a letter from Mr Nick Ross, President of the Chateauguy Valley Teachers' Association, regarding current contract negotiations.

Review of Holiday Shut-Down

The Director General wished everyone a happy new year. There were no issues to report over the holidays.

Criteria – Selection of a Principal or Centre Director

The Director General reported that all schools' and centres' governing boards have submitted their selection criteria.

Governing Board Composition

Commissioners were informed that the Mary Gardner School Governing Board will be modifying their composition as follows:

	Parents	Teachers	Other Staff	Daycare	Community Reps
Mary Gardner (current)	9	8	0	1	2
Mary Gardner (proposed)	9	7	1	1	2

Life@NFSB

This document was reviewed and appreciated for its content, reflecting so many of the activities in our schools and centres.

International Recruitment Mission – Vietnam 2020

The Director of Continuing Education at New Frontiers School Board, Ms. Chantal Martin, and Ms Marie-Andrée Cloutier, Assistant Director, International Student Program, at the Eastern Townships School Board will be attending the Canadian Association of Public Schools - International (CAPS-I) Trade Mission to Vietnam. The mission will take place in Ho Chi Minh City and Hanoi, from January 12 to 16, 2020.

Inquiry Report

For information purposes and in accordance with Article 1.5 of New Frontiers School Board Policy GBGB "Physical Assault or Intimidation of Board Employees", a report is to be presented to the Council of Commissioners on a semi-annual basis with respect to Inquiry Committee proceedings concerning NFSB students. It is reported that there has been one inquiry during the first half of this school year:

School	Meeting Date	Policy	Grade Level	Outcome
Heritage	26/09/2019	GBGB	K5 Physical aggression towards staff member	<ul style="list-style-type: none">• Short-term, home-bound tutoring• Progressive re-integration into school• Support from Complementary Services with application to specialized program, referral to outside services and behavior plan

Kindergarten Registration 2020-21

The registration and admission period for the 2020-21 school year will be held during the week of February 3, 2020. Registration packages will be given to the schools and our Registration Officer, Lisa Lemieux, will review the materials with both the school principal and secretary to ensure a smooth registration process.

Extended Field Trips

Commissioners were informed of the following extended or major field trips organized by our youth sector schools, which have been approved by the governing boards of the respective school:

School	Name of Trip	Destination	Date	Students/ Level	Adult Supervisors
St. Willibrord	Camp Mariste	Rawdon, QC	May 20 – 21, 2020	120 Gr. 5/6 students	1. Tracy Dow 2. Jeannie Whilteron 3. Catherine Norrish 4. Lyndsay Parent 5. Courtney Craig 6. Alex Bégin-Brodeur 7. Manuela Pasinato 8. Anton Ryan 6 x TBD
Hemmingford Elementary	Centre de Plein Air l'Estacade	St-Paul-de-l'Île- aux-Noix, QC	February 19 – 20, 2020	30 Gr. 5/6 students	1. Andréane Nolet 2. Vanessa Stabile 3. Amber Maither TBD
Howard S. Billings	HSB Sleepover	Chateauguay, QC	December 19 – 20, 2019	23 Gr. 10/11 students	1. Walter Kurzydip 2. Sayard Chartrand TBD
Howard S. Billings	24 Hour Famine	Chateauguay, QC	January 24 – 25, 2020	48 Gr 10/11 IB students	1. Katrina Valade 2. Patricia Dann 3. Karolina Jadah 1 male IB teacher TBD

Retirements

Commissioners were informed of the following retirements:

- Claude Anne Poirier , a teacher at Howard S. Billings High School, employed since August 1999 (20 years) and retiring as of March 2, 2020; and
- Beverly Tannahill , a teacher at CVCEC, employed since September 2001 (18 years) and retiring as of July 1, 2020.

Staff Appreciation

Staff Appreciation is being celebrated across the New Frontiers School Board during the week of February 3, 2020. A sign-up sheet was circulated so commissioners could choose which schools, centres, or departments they would like to visit.

New Business

There was no new business to discuss.

Parents' Committee

Mr Helm reported that there was no meeting in December due to a lack of quorum.

Special Needs Advisory Committee

Commissioner S. Keyes reported that there was no meeting in December; the next meeting will be later this month.

Quebec English School Boards' Association

QESBA held a meeting on December 13; they announced that they have received \$75,000 from the federally-funded Court Challenges Program to which they had applied to challenge Bill 40.

Ad Hoc Committee Reports

Audit Committee

Commissioner L. Chouinard reported on a meeting that took place in late December; the Risk Management Plan was reviewed in detail. The current financial situation was also reviewed. The next meeting will take place in February.

List of Disbursements

Commissioners were provided with the following list of disbursements for the month of December 2019:

Chq Nbr	Chq Date	Paid To	Amount
1	12/13/2019	LEARNING WITHOUT TEARS	1,574.19
191883	12/3/2019	EDUCATOURS	9,166.00
191885	12/12/2019	ANDREW RETCHLESS	8,703.60
191886	12/12/2019	AOF SERVICE ALIMENTAIRE INC.	1,460.96
191887	12/12/2019	AQUEST DESIGN	9,611.91
191892	12/12/2019	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	5,929.56
191894	12/12/2019	BOHAM GAZ INC.	53,664.66
191895	12/12/2019	BRAULT & BOUTHILLIER LTEE	1,262.32
191896	12/12/2019	BRISSON LEGRIS	5,970.83
191897	12/12/2019	BV COMMUNICATIONS	4,043.10
191898	12/12/2019	C. S. DU VAL-DES-CERFS	6,265.00
191906	12/12/2019	CHIMIE-SOLUTIONS	1,103.77
191907	12/12/2019	COLOSIMO, SCOTT	2,500.00
191909	12/12/2019	DRYCO GROUP INC.	4,915.79
191910	12/12/2019	DYNAMIX ADVENTURES INC.	2,048.88
191916	12/12/2019	FONDS DE SOLIDARITE DES TRAVAILLEURS DU QUEBEC (FTQ)	2,449.24
191917	12/12/2019	GROUPE LOU-TEC INC.	1,242.55
191919	12/12/2019	INDUSTRIES COBOL LTEE, LES	1,578.90
191920	12/12/2019	INGETEC	16,731.74
191922	12/12/2019	LEARNING BAR, THE	7,945.35
191926	12/12/2019	MONTREAL ORAL SCHOOL FOR THE DEAF INC.	1,526.36
191929	12/12/2019	OUTILS PIERRE BERGER INC.	2,513.87
191931	12/12/2019	PAQUETTE & ASSOCIES SENCRL	1,342.50
191933	12/12/2019	PETRO MONESTRIE INC	11,223.30
191935	12/12/2019	PROMOTIONS ZONE	4,451.85
191938	12/12/2019	R.S. D'AMOUR & FILS INC.	1,451.84
191939	12/12/2019	REFRIGERATION AMESSE INC.	6,741.76
191942	12/12/2019	RICOVA SERVICES INC.	1,807.32
191944	12/12/2019	SCHOLASTIC BOOK FAIRS	8,573.70
191946	12/12/2019	SECURITE QUENNEVILLE INC.	11,251.46
191947	12/12/2019	SOLUTIONS SHERBY	8,937.74
191954	12/12/2019	TERIS SERVICES D'APPROVISIONNEMENT INC.	1,731.90
191955	12/12/2019	UNIVERSITY OF TORONTO PRESS	2,674.62
191958	12/12/2019	WESTBURNE ELECTRICITE	1,824.65
191959	12/12/2019	WOLSELEY CANADA INC.	3,601.72
191960	12/12/2019	WOOD WYANT CANADA INC.	6,223.68
191962	12/12/2019	GRAND & TOY LIMITED	5,408.47
191963	12/13/2019	9072-0103 QUEBEC INC.	13,826.03
191964	12/13/2019	AUTOBUS DUFRESNE INC.	9,872.20
191965	12/13/2019	AUTOBUS RACINE LTEE	9,166.20
191966	12/13/2019	AUTOBUS ROLAND LEDUC INC.	99,636.05
191967	12/13/2019	AUTOBUS VENISE LTEE	8,043.55
191968	12/13/2019	CIE TRANSBUS (1986) INC.	7,491.35
191969	12/13/2019	MOR TRANSPORT INC.	3,462.14
191970	12/13/2019	RO-BUS INC.	59,334.94
191971	12/13/2019	TRANSPORT P.M.D. BRAULT INC.	20,093.53
191972	12/12/2019	REVENU QUEBEC	361,294.21
191973	12/12/2019	REVENU CANADA	165,891.40
191974	12/12/2019	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	6,014.30
191975	12/12/2019	C.V.T.A.	5,080.92
191976	12/12/2019	CAPITALE GESTION FINANCIERE,LA	1,048.53
191982	12/12/2019	S.E.P.B. QUEBEC	7,019.08
191983	12/12/2019	S.P.P.O.Q.A.	1,136.03
191984	12/12/2019	UNION DES EMPLOYEES ET EMPLOYES DE SERVICE LOCAL 800	1,115.31
191985	12/12/2019	ACIERS H & H INC (LES)	1,765.98
191998	12/12/2019	IGA - SUPERMARCHE BERGERON INC	1,020.60
192004	12/12/2019	MCLEAN, DIANE M.A.	5,280.00

192005	12/12/2019	MIEL LABERGE	2,375.00
192008	12/12/2019	PETTY CASH	1,299.50
192011	12/12/2019	RETRAITE QUEBEC	241,328.23
192014	12/12/2019	Reimbursement of School Taxes (Ref#: 1000006655)	1,610.25
192016	12/12/2019	SERVICES GROVER INC.	3,278.91
192023	12/12/2019	INTERNATIONAL STUDENT	1,336.80
192029	12/12/2019	AGENCE OMETZ	12,289.74
192033	12/12/2019	BOHAM GAZ INC.	3,044.53
192037	12/12/2019	ECOLE PETER HALL SCHOOL INC.	51,018.89
192040	12/12/2019	FONDS DE SOLIDARITE DES TRAVAILLEURS DU QUEBEC (FTQ)	2,529.24
192045	12/12/2019	SCHOLASTIC BOOK FAIRS	6,423.15
192048	12/12/2019	SUMMIT SCHOOL	45,506.89
192053	12/12/2019	WIDENWEB	1,707.45
192055	12/12/2019	4IMPRINT, INC.	1,271.71
192056	12/12/2019	BOUCHARD, JEAN	3,260.00
192060	12/12/2019	BUREAU EN GROS #248	1,615.93
192062	12/12/2019	CAPITALE GESTION FINANCIERE,LA INC.	28,548.98
192063	12/12/2019	CARRIER ENTERPRISE CANADA L.P.	2,736.41
192068	12/12/2019	ENFANT & COMPAGNIE	1,155.00
192069	12/12/2019	ENTREPRISES ÉLECTRIQUES POTVIN ET PATENAUE INC. (LES)	8,461.70
192070	12/12/2019	EPM MECANIC	13,220.07
192076	12/12/2019	IXL LEARNING	1,259.00
192078	12/12/2019	LAP OF LUXURY	2,497.96
192079	12/12/2019	LIGUE DE HOCKEY INTERSCOLAIRE	7,760.81
192082	12/12/2019	MCLEAN, DIANE M.A.	4,840.00
192090	12/12/2019	ROGERS	2,217.43
192094	12/12/2019	SCOTT DONALDSON	1,603.90
192095	12/12/2019	SERRURIER HAVELOCK ENR.	3,129.07
192097	12/12/2019	SSQ, SOCIETE D'ASSURANCE-VIE INC.	7,774.64
192103	12/12/2019	VENTILATION LACROIX	5,240.56
192106	12/12/2019	WM QUEBEC INC.	1,521.63
192107	12/12/2019	XEROX CANADA LTEE	7,594.18
192108	12/12/2019	DELL COMPUTER CORPORATION	154,972.52
192112	12/12/2019	NOVEXCO/ HAMSTER	5,054.82
192118	12/27/2019	SERVICES DE CARTES DESJARDINS	3,599.62
192131	12/19/2019	JOHNSTON, RANDY	3,570.00
192132	12/19/2019	LAP OF LUXURY	2,495.95
192136	12/19/2019	MANOIR D'YOUVILLE	6,815.72
192139	12/19/2019	MIEL LABERGE	1,919.00
192140	12/19/2019	NADEAU, MARC	2,625.00
192152	12/19/2019	SSIAA	4,822.29
192153	12/19/2019	SSQ, SOCIETE D'ASSURANCE-VIE INC.	5,426.54
192162	12/19/2019	C. S. LA VALLEE-DES-TISSERANDS	10,265.23
192163	12/19/2019	CONSTRUCTION EN ACTION 9217-2097 QUEBEC INC	31,392.56
192165	12/19/2019	MORNEAU SHEPELL LTD	3,679.20
192169	12/19/2019	AUCLAIR & LANDRY INC.	2,443.22
192170	12/19/2019	BOHAM GAZ INC.	2,389.62
192174	12/19/2019	CHATO SERIGRAPHIE BRODERIE	1,558.90
192176	12/19/2019	DIRCOM-MAISON VIAU INC.	1,801.78
192179	12/19/2019	ENVIRO CONNEXIONS	3,017.60
192180	12/19/2019	GDM GROUPE-CONSEIL INC.	2,800.81
192186	12/19/2019	LOGITELL PUBLISHING	3,002.43
192187	12/19/2019	MATERIAUX PONT MASSON INC.	1,090.77
192189	12/19/2019	PETRO MONTESTRIE INC	2,810.11
192192	12/19/2019	RSEQ MONTEREGIE	7,483.98
192194	12/19/2019	SERVICES MATREC	3,293.78
192195	12/19/2019	SOFAD	2,212.12
192205	12/19/2019	MBL - MECANIQUE DU BATIMENT LANAUDIÈRE INC.	55,526.03
192206	12/19/2019	SCHOLASTIC BOOK FAIRS	3,110.20
192207	12/30/2019	9072-0103 QUEBEC INC.	20,304.93

192208	12/30/2019	AUTOBUS DUFRESNE INC.	14,903.67
192209	12/30/2019	AUTOBUS RACINE LTEE	12,997.93
192210	12/30/2019	AUTOBUS ROLAND LEDUC INC.	138,156.04
192211	12/30/2019	AUTOBUS VENISE LTEE	8,226.51
192212	12/30/2019	CIE TRANSBUS (1986) INC.	11,016.14
192213	12/30/2019	MOR TRANSPORT INC.	4,423.34
192214	12/30/2019	RO-BUS INC.	76,244.94
192215	12/30/2019	TRANSPORT P.M.D. BRAULT INC.	24,375.42
192216	12/18/2019	GAZ METRO	1,011.79
192217	12/18/2019	GAZ METRO	2,306.02
192218	12/18/2019	GAZ METRO	17,962.66
192219	12/18/2019	GAZ METRO	2,382.26
192220	12/18/2019	HYDRO QUEBEC	1,685.34
192221	12/18/2019	HYDRO QUEBEC	1,854.51
192222	12/18/2019	HYDRO QUEBEC	1,168.36
192223	12/18/2019	HYDRO QUEBEC	4,978.15
192224	12/18/2019	HYDRO QUEBEC	7,152.34
192226	12/18/2019	HYDRO QUEBEC	1,785.27
192227	12/18/2019	HYDRO QUEBEC	41,157.56
192228	12/18/2019	HYDRO QUEBEC	5,021.32
192229	12/18/2019	HYDRO QUEBEC	4,995.46
192230	12/18/2019	HYDRO QUEBEC	7,654.71
192231	12/18/2019	HYDRO QUEBEC	7,455.01
192232	12/18/2019	HYDRO QUEBEC	1,024.94
192234	12/18/2019	HYDRO QUEBEC	4,313.39
192235	12/18/2019	HYDRO QUEBEC	5,803.48
192236	12/18/2019	HYDRO QUEBEC	1,125.20
192237	12/18/2019	HYDRO QUEBEC	3,788.76
192238	12/18/2019	HYDRO QUEBEC	14,815.33
192240	12/18/2019	GAZ METRO	2,730.35

Correspondence

The Chair presented a letter he had received from Education Minister Roberge confirming the provisional authorization for the Health, Assistance & Nursing program for 2019-20, 2020-21, and 2021-22.

Second Question Period

There was no public in attendance.

Unfinished Business / Business Arising

Administrative Staffing “in committee”

Into Committee

On a motion by Commissioner B. Ednie the meeting was moved into committee at 20:05 hours to discuss administrative staffing.

MOTION CARRIED unanimously.

Out of Committee

On a motion by Commissioner R. Ledoux, the meeting was moved out of committee at 22:19 hours.

MOTION CARRIED unanimously.

Adjournment

There being no further business, the meeting was closed at 22:20 hours on a motion by Commissioner B. Ednie.

MOTION CARRIED unanimously.