



Adopted: 1998-09-01
Revised: 2008-07-02

Policy CD

ADVISORY MANAGEMENT COMMITTEE

In conformity with Article 183 of the Education Act, the School Board shall establish an advisory committee on management in order to permit school principals and adult and vocational education centre directors to participate in defining the strategic plan, policies and by-laws of the School Board and in devising programs and preparing regulations for the implementation of such policies in the schools and centres.

Composition (Article 183)

- Under the authority of the Director General, the Committee is composed of:
 - the executive staff of the school board;
 - all school principals;
 - all centre directors
- The principals shall constitute the majority of the members of the committee.
- Elementary and high school vice-principals should replace the principal in his/her absence or attend meetings at the discretion of his/her principal.

Resource Persons

The following individuals may also be invited by the Director General to be part of Advisory Management Committee meetings:

- Managers or professionals who are responsible for a specific area under discussion;
- Any other person, from inside or outside of the Board, whose presence is deemed useful.

Role

The Advisory Management Committee will provide the Director General with its recommendations in the following areas:

- The adoption or amendment of all School Board by-laws or policies (except for those which pertain to the delegation of functions or powers or the internal operation of the Council of Commissioners);
- The adoption or amendment of organizational guides (regulations) which will be implemented in the schools or centres or which will affect the operation of these establishments.

In addition, the Advisory Management Committee will:

- Provide a forum at which members will have the opportunity to identify specific areas where by-laws, policies or organizational guides need to be adopted or modified.
- Give its recommendations regarding the adoption or modification of the School Board's Strategic Plan for Success.

Operating Rules

- Meetings of the Advisory Management Committee will be called by the Director General as required. Normally, the meeting schedule will be established at the beginning of each school year.
- Any member of the Committee may submit for discussion any issue which is of general concern and/or which could lead to the eventual adoption or amendment of a Board by-law, policy or organizational guide.
- Requests for items will be made in advance by the Director General's office.
- The Committee will study all issues placed on the agenda and will prepare specific recommendations for the Director General.