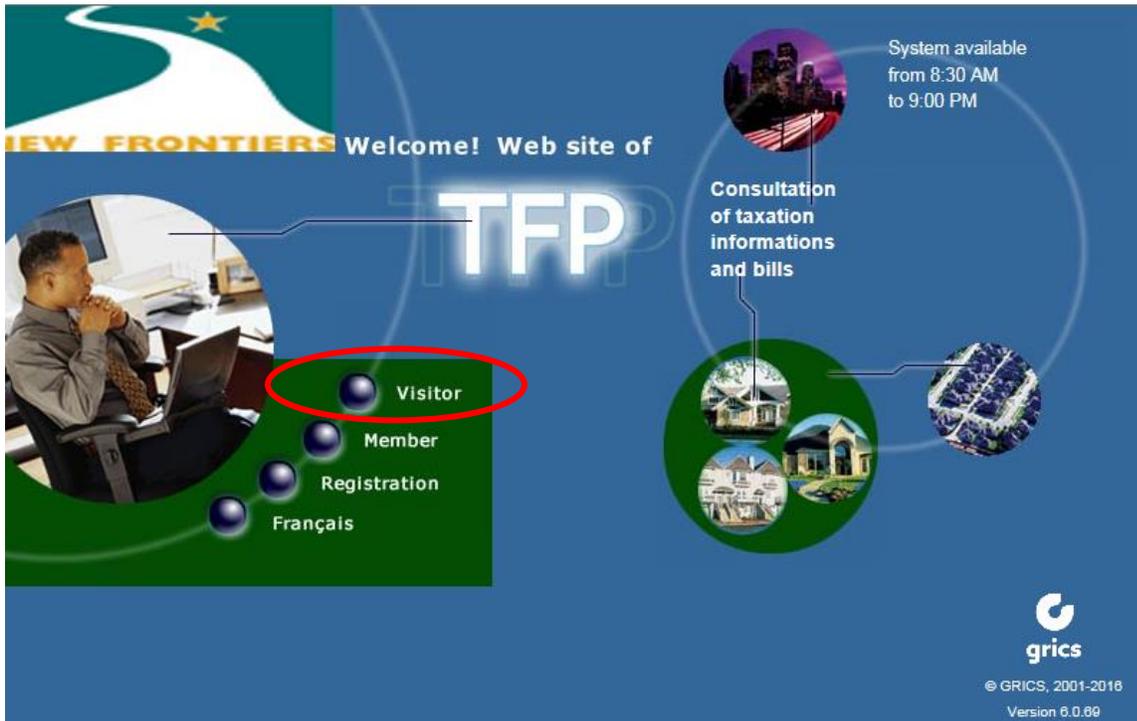


Procedure for consulting the annual school tax account online

1. On the home page click on « Visitor»



2. Select « Tax Bills Display»

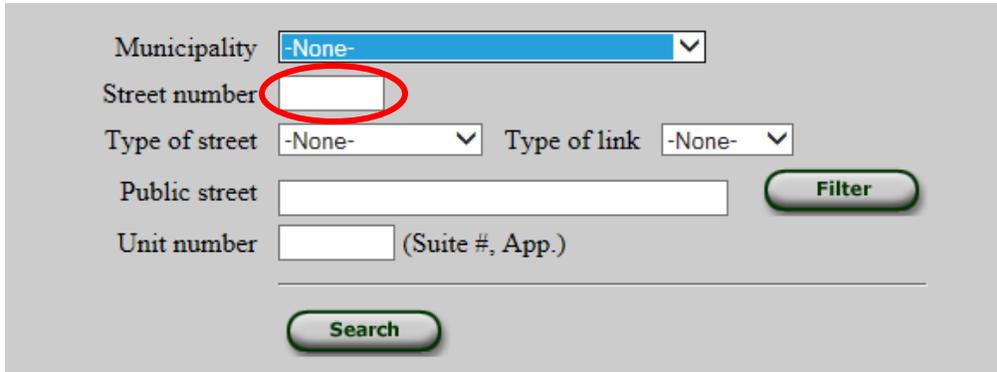


3. Select your municipality or villiage by use of the arrow situated on the right in the space allocated to enter your selection.

The screenshot shows a search form for tax bills. The form has a grey background and contains the following fields and controls:

- Municipality: A dropdown menu with "-None-" selected and a downward arrow icon circled in red.
- Street number: A text input field.
- Type of street: A dropdown menu with "-None-" selected.
- Type of link: A dropdown menu with "-None-" selected.
- Public street: A text input field.
- Unit number: A text input field with "(Suite #, App.)" next to it.
- Filter: A green button with the text "Filter".
- Search: A green button with the text "Search".

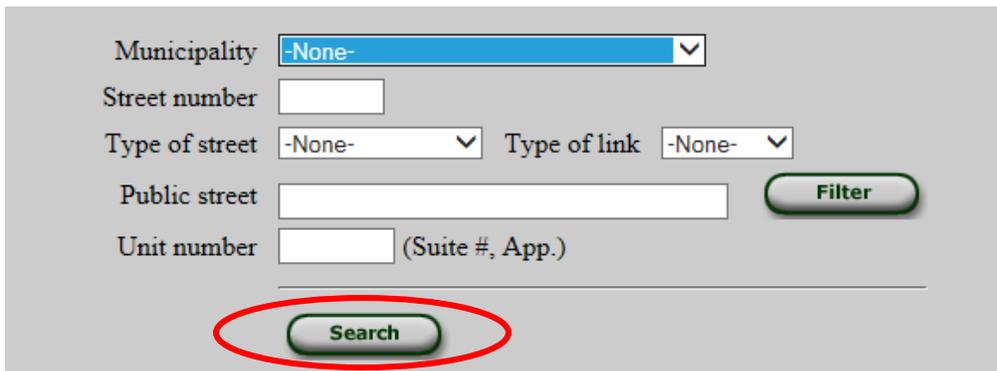
4. Enter your street number for the property you are searching for without any spaces.



A screenshot of a search form on a grey background. The form contains the following fields and controls:

- Municipality: A dropdown menu with "-None-" selected.
- Street number: A text input field, highlighted with a red circle.
- Type of street: A dropdown menu with "-None-" selected.
- Type of link: A dropdown menu with "-None-" selected.
- Public street: A text input field.
- Unit number: A text input field with the text "(Suite #, App.)" to its right.
- Filter: A green button with the text "Filter".
- Search: A green button with the text "Search" at the bottom center.

5. Click on «Search»



A screenshot of the same search form as above, but with the "Search" button highlighted by a red circle.

6. In the list that will appear, select the roll number that corresponds to your address. You will see a table within which will include the amount associated with your annual tax bill. You will also be able to see annual tax bill for the two previous years, if any. Important: **The amounts shown are not balances (amounts to be paid including arrears)**. This is only the amount invoiced in relation to each annual tax bill.

7. Web site for consultation: <https://web1.nfsb.qc.ca/TFPIInternet/asp/tfp.aspx>

For more information on your school tax account, please contact us by email taxation@nfsb.qc.ca or by telephone 450-691-1440.