



## Transportation Services

### Special Accommodation Request & Alternative Address Form

#### Student Information

Student Last Name :			
Student First Name :			
Street Address :		Apartment # :	
Municipality :		Postal Code :	
Parent/Guardian :			
Telephone # :		Telephone # :	

School Currently Attending :	
Grade :	

#### Reason for the Request & Related Costs

X	Reason	Definition	Cost
	Medical	A student has a temporary medical condition that requires bus transportation; please attach a medical note.	No cost
	Walker	Seats assigned to students who normally walk (0.8 km for 4 and 5 year old Kindergarten, 1.6 for Elementary, 2.0 for Secondary).	\$200 for the first child in a family; \$150 for the second, \$100 for each additional child
	Out-of-Zone	Seats assigned to students who attend a school that is out of their normal school zone.	\$200 for the first child in a family; \$150 for the second, \$100 for each additional child
	Babysitter	An alternate address used on a regular basis, i.e.: every morning, every afternoon, or both. Address: _____ Telephone # : _____ AM/PM/ or both: _____	No cost if a second bus is not necessary (babysitter lives within the student's regular bus route). Otherwise cost as above applies
	Short-Term	A student will be using an alternate address (babysitter, other family member) for a short-term period (1 or 2 weeks). Address: _____ Dates: _____ Telephone # : _____	\$50 per child

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_ My cheque is attached

*Please see the reverse side for important information*

#### For use by the Transportation Department

Bus #	Time	Bus Stop	
		Same Bus	Payment Received

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#### Important Information:

- *This form must be completed and signed by the parent/guardian and submitted to the school along with a cheque for the full amount.*
- *Cheques are payable to “New Frontiers School Board”.*
- *Payment arrangements can be made by contacting us at 450-691-6955.*
- *Not all requests can be granted; priority is normally given to our younger students.*
- *Requests are valid for the current school year and do not carry from year-to-year.*
- *Services cannot be guaranteed for the full year and are subject to availability. In the unlikely event that seats are required for new students during the year, or a bus route has to be changed, the Transportation Department will determine which students no longer have available seating; a pro-rated refund will be issued.*
- *Special accommodations cannot create new stops or detours to routes.*
- **Requests received, with payment, by the last day of June classes will become effective on the first day of school. Requests received between the last day of school and the September 30th deadline become effective after October 15<sup>th</sup>.**