



Minutes of proceedings of a regular meeting of the Council of Commissioners of the New Frontiers School Board

held in the gymnasium at Howick Elementary School, 5 Lambton, Howick, Quebec, on **Tuesday, September 6, 2022**, at 19:00 hours and at which the following commissioners were present, representing all members of the Council of Commissioners:

- John Ryan, Chair
- Raymond Ledoux, Vice-Chair, Electoral Division #1
- Brenda Bourdeau, Commissioner representing the Special Needs Advisory Committee
- Lina Chouinard, Electoral Division #3
- Kenneth Crockett, Electoral Division #4
- Dianne Eastwood, Electoral Division #7
- Barbara Ednie, Electoral Division #9
- Dana Hoshowatiuk, Commissioner representing Parents, Secondary Level
- Bart Jeuris, Commissioner representing Parents, Elementary Level
- Jennifer Largan, Commissioner representing Parents at Large
- Abdul Pirani, Electoral Division #6
- Peter Stuckey, Electoral Division #8
- Joy Thomas, Electoral Division #5
- Karin Van Droffelaar, Electoral Division #2
- Debra Wright, Electoral Division #10

Also in attendance:

- Rob Buttars, Director General
- Mike Helm, Assistant Director General & Secretary General
- Eric Colbert, Director of Material Resources
- Chantal Martin, Director of Continuing Education
- Cuthbert McIntyre, Director of Human Resources
- Terence Savoie, Director of Financial Services
- James Walker, Director of Educational & Technology Services
- Luisa Benvenuti, Manager, Administrative Services
- Nancy Richer, NFAA Representative

Call to Order & Opening Remarks

The Chair opened the meeting at 19:04 hours and welcomed members back from the summer break. Thoughts are with the members of the James Smith Cree Nation in Saskatchewan following the mass stabbing attacks of this past weekend.

Recognition Statement

Commissioner D. Wright acknowledged that the land on which we gather is the traditional and unceded territory of the Mohawk; a place which has long served as a site of meeting and exchange amongst Nations.

Declaration of Conflict

Commissioner D. Wright declared that she is a student at the Nova Career Centre, and that she has also deposited her candidacy with the *Canadian Party of Quebec* for the upcoming provincial election.

Adoption of the Agenda

The agenda was approved, as presented, on a motion by Commissioner L. Chouinard.

MOTION CARRIED unanimously.

Waiver – Reading of the Minutes of 2022-06-07 & 2022-06-28

The reading of the minutes of the regular meeting of 2022-06-07 and the special meeting of 2022-06-28 was waived on a motion by Commissioner A. Pirani.

MOTION CARRIED by majority vote, with Commissioner K. Crockett abstaining

Adoption of the Minutes of 2022-06-07

It was moved by Commissioner L. Chouinard that the minutes of the meeting of 2022-06-07 be adopted as presented.

MOTION CARRIED by majority vote, with Commissioner K. Crockett abstaining.

Adoption of the Minutes of 2022-06-28

It was moved by Commissioner J. Largan that the minutes of the special meeting of 2022-06-28 be adopted as presented.

MOTION CARRIED by majority vote, with Commissioner K. Crockett abstaining

Public Question Period

There were no members of the public present.

Forms & Telephone Chain

The Chair informed members that they would be receiving electronic forms in accordance with School Board By-Law BCAA "Code of Ethics & Professional Conduct for Commissioners" and Policy BEDD "Rules of Order & Procedure for Meetings of the Council of Commissioners", along with a request to update the emergency telephone chain.

QESBA Report

The Association will meet this Friday for the first time since the summer break.

Executive Committee Report

The first regular meeting of the Executive Committee for the 2022-2023 school year will take place on October 11, 2022.

Director General's Report

The Director General provided updates from the standing committee meetings of June and August 2022, along with a summer update and school opening report. The report will be placed in the Governance folder.

Resolution #CC22-09-06-001

Authorization for Long-Term Debt Borrowing Plan

Whereas the proposed long-term borrowing plan is in respect of financing of the elements and amounts indicated below; and whereas the New Frontiers School Board may avail itself of borrowing within the scope of a "Borrowing Plan" established in conjunction with the School Board, the Ministry of Education, and *Financement Québec*;

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner K. Crockett that the Council of Commissioners adopt the following resolution for the establishment of a Borrowing Plan valid through March 31, 2023; and that the Board authorize, for and on behalf of the New Frontiers School Board, two of the following officers: the Chair, the Vice-Chair, the Director General, or the Assistant Director General of the School Board, provided two of the officers are acting jointly.

MOTION CARRIED unanimously.

Resolution #CC22-09-06-002

Long-Term Debt Borrowing Plan for \$6,191,000

Whereas, in accordance with section 78 of the Financial Administration Act (R.S.Q., chapter A-6.001), the New Frontiers School Board wishes to enter into a Borrowing Plan, valid until March 31st, 2023, allowing it to borrow long-term from the Minister of Finance as the person responsible for the Financing Fund, an amount not exceeding six million, one hundred and ninety-one thousand dollars (\$6,191,000); and whereas, in accordance with section 83 of the said Act, the Borrower wishes to provide, within the framework of this borrowing plan, that the power to borrow and the power to approve the terms and conditions thereof be exercised by at least two of its officers; and whereas it is necessary to authorize this borrowing plan, to establish the maximum amount of borrowings that may be made thereunder, as well as the characteristics and limits relating to the borrowings to be made, and to authorize officers of the Borrower to enter into any borrowing under this plan, and to approve the terms and conditions thereof; and whereas the Minister of Education (the "Minister") has authorized the institution of this borrowing plan, under the conditions referred to in his letter of August 16, 2022;

Therefore, on a motion by Commissioner K. Crockett it was resolved:

1. That a borrowing plan, valid until March 31, 2023, pursuant to which the Borrower may, subject to the characteristics and limits set out hereinafter, make long-term loans to the Minister of Finance, as the person responsible for the Financing Fund, for an amount not exceeding \$6,191,000 be instituted;

Resolution #CC22-09-06-002 - Long-Term Debt Borrowing Plan for \$6,191,000 – cont'd

2. That the long-term loans made by the Borrower under this borrowing plan be subject to the following characteristics and limits:
 - a. notwithstanding the provisions of paragraph 1 above, the Borrower shall not, during the term of this borrowing plan, make any borrowing that would result in the total amount approved for the Borrower, for such period, by the *Conseil du Trésor* under the long-term borrowing program of school boards being exceeded;
 - b. the Borrower shall not make a loan unless it receives a subsidy from the Government of Québec in accordance with the standards established by the *Conseil du Trésor*, in respect of the granting or promise of subsidies to school service centres, as well as with the terms and conditions determined by the Minister and providing for the payment of the principal and interest of the loan in question, even if, moreover, the payment of such subsidy is subject to the sums required for this purpose being voted annually by Parliament;
 - c. each borrowing may be made only in lawful money of Canada to the Minister of Finance, as head of the Financing Fund;
 - d. the proceeds of each loan shall be used, in addition to the payment of the expenses inherent in the loan concerned, only to finance capital expenditures and expenditures inherent in the Borrower's investments subsidized by the Minister.
3. That for the purpose of determining the total amount referred to in paragraph 1 above-, only the nominal value of the borrowings made by the Borrower shall be taken into account;
4. That, in addition to the characteristics and limits set out above, the loans have the following characteristics:
 - a. the Borrower may contract one or more loans throughout the term of the borrowing plan up to the amount provided for therein, pursuant to a single loan agreement to be entered into between the Borrower and the Minister of Finance, as the person responsible for the Financing Fund;
 - b. each borrowing will be evidenced by a note made payable to the Minister of Finance, as the head of the Financing Fund;
 - c. the interest rate payable on the loans will be established according to the criteria determined by the Government pursuant to Order in Council number 513-2022 of March 23, 2022, as such Order in Council may be amended or replaced from time to time; and
 - d. in order to ensure the payment at maturity of the principal of each loan and the interest due thereon, the debt represented for the Borrower by the subsidy granted to it by the Minister, on behalf of the Government of Québec, shall be subject to a movable hypothec without delivery in favour of the Minister of Finance, as the person responsible for the Financing Fund
5. That the Borrower be authorized to pay, out of the proceeds of each loan contracted under this Plan, the issue expenses and management fees that will have been agreed upon;
6. That any of the following School Board officers: the Chair, Mr. John Ryan, or the Vice-Chair, Mr. Raymond Ledoux, and the Director General, Mr. Rob Buttars, or the Assistant Director General, Mr. Mike Helm, be authorized to sign, provided two of the officers are acting jointly: the executions of the Loan Agreement, the Chattel Mortgage Agreements and the Notes, to agree to any covenants and warranties not substantially inconsistent with the provisions hereof, to deliver the Notes, to make any amendments to such documents not substantially inconsistent herewith, and to make all such representations and execute all such documents as may be necessary or useful to give full effect to these presents ;
7. That, insofar as the School Board has already passed a resolution *establishing* a Long-Term Borrowing Plan, this resolution supersedes the prior resolution without affecting the validity of borrowings concluded under its authority before the date of this Borrowing Plan.

MOTION CARRIED unanimously.

Resolution #CC22-09-06-003

One-Year Bus Contracts

Whereas, at their meetings of August 23 and September 6, 2022, the Transportation Advisory Committee reviewed busing requirements for the New Frontiers School Board for the 2022-2023 school year; and whereas, as per Policy BDE, the Operations Standing Committee is responsible for recommending bus contracts; and whereas at their meetings of August 23 and September 6, 2022, the Operations Standing Committee reviewed busing requirements for the New Frontiers School Board for the 2022-2023 school year; and whereas it is beneficial to provide the most efficient busing services within the funding that the New Frontiers School Board receives for transportation from the Ministry of Education; and whereas all one-year contracts with the New Frontiers School Board terminated on June 30, 2022;

Resolution #CC22-09-06-003 - One-Year Bus Contracts – cont’d

Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner K. Crockett that the New Frontiers School Board offer one-year contracts to meet the demands for 2022-2023; and that the following bus routes be contracted as of July 1, 2022, to provide busing services for the 2022-2023 school year, which will terminate on June 30, 2023:

One-Year Berlines				
Contractor	Vehicle #	Vehicle Type	Area Served	Base Price Tax Inc
Dufresne	400	Berline	Reach	\$39,457.59
Total Berlines:				\$39,457.59
One-Year Mini Busses				
Contractor	Vehicle #	Vehicle Type	Area served	Base Price Tax Inc \$51,390.10/\$53,390.10 + \$0.8530/km
Ro-Bus	3100	Mini Bus adapted	Mackay Centre	\$81,127.50
	3110	Mini Bus	Châteauguay (LC)	\$74,161.65
	3120	Mini Bus	Châteauguay (LC & B. Milner School)	\$89,596.49
	3130	Mini Bus	Summit	\$109,159.24
	3140	Mini Bus adapted	Chateauguay	\$80,409.60
	3150	20 Passenger	Chateauguay	\$71,469.53
Transbus Dufresne	401	Mini Bus adapted	Peter Hall	\$75,922.73
	118	Mini Bus	Peter Hall	\$74,341.13
	119	Mini Bus	Peter Hall	\$103,775.00
Mor-Transport	2110	Mini Bus	Summit	\$78,648.52
Autobus R. Leduc	145	Mini Bus	Valley	\$86,006.99
	146	Mini Bus	Valley	\$90,196.56
Total Mini Busses:				\$1,014,814.94
Total One-Year Contracts:				\$1,054,272.53

MOTION CARRIED unanimously.

Resolution #CC22-09-06-004

Six-Year Bus Contracts

Whereas, at their meetings of August 23 and September 6, 2022, the Transportation Advisory Committee reviewed busing requirements for the New Frontiers School Board for the upcoming school years; and whereas, as per Policy BDE, the Operations Standing Committee is responsible for recommending bus contracts; and whereas at their meetings of August 23 and September 6, 2022, the Operations Standing Committee reviewed busing requirements for the New Frontiers School Board for the upcoming school years; and whereas it is beneficial to provide the most efficient busing services within the funding that the New Frontiers School Board receives for transportation from the Ministry of Education; and whereas all five-year contracts with the New Frontiers School Board terminated on June 30, 2022; Therefore, on the recommendation of the Operations Standing Committee, it was moved by Commissioner K. Crockett that the New Frontiers School Board offer six-year contracts to meet the demands starting in the 2022-2023 school year through the 2028-2029 school year; and that the following bus routes be contracted as of July 1, 2022, to provide busing services from 2022-2023 until 2028-2029, and terminating on June 30, 2029:

Contractor	Quantity	Vehicle Type	Area Served	Base Price Tax Inc. \$62,085.58 (+\$1.1374/km)
PMD Brault	5	72 passengers	Châteauguay	\$445,221.27
RO-BUS	11	72 passengers	Châteauguay	\$976,662.89
Autobus Racine	2	72 passengers	Hemmingford & Ormstown	\$208,577.08
Autobus Dufresne Inc.	2	72 passengers	Howick & Ormstown	\$232,987.09
Cie 9072-0103 Qc Inc. (Transbus):	4	72 passengers	Hemmingford & Howick	\$441,324.86
Venise	2	72 passengers	Valleyfield	\$178,662.86
Autobus Leduc	20	72 passengers	Franklin, Ormstown, Huntingdon	\$2,120,949.97
	1	Mini Bus	St-Anicet	\$84,391.72
Total Six-Year Contracts				\$4,688,777.74

MOTION CARRIED unanimously.

Standing Committee Chair Reports – Meetings of June & August 2022

- Educational Services – Commissioner K. Van Droffelaar, Chair, reported on the many activities and events taking place in our schools and centres from last June and into August.
- Human Resources – Commissioner B. Ednie, Chair, reported that most items were already covered in the DG’s report. The process to fill the position of Coordinator of Human Resources is in the works. The Director General present a draft version of this priorities for the 2022-23 school year.
- Operations – Commissioner K. Crockett, Chair, reported that besides the items presented this evening, the committee also discussed the recent government audit that the School Board underwent.

Parents’ Committee Report

Commissioner J. Largan is planning a start-up social to replace the cancelled year-end event. This would be for new, returning, and retiring members.

Special Needs Advisory Committee

Commissioner B. Bourdeau reported on the annual special needs report and the importance of its contents. SNAC will be focussing on inclusion this year, particularly in terms of extracurricular activities.

Governance & Ethics Committee

The Chair of the Governance & Ethics Committee, Commissioner B. Ednie provided a report from the meeting of August 29, 2022. The Committee has developed a reference sheet on the “Roles of Chairs & Vice-Chairs,” which was shared with members. The next professional development session will take place on September 27, 2022. The committee is also looking at establishing video-conference centres to facilitate online meetings, when and if needed.

Resolution #CC22-09-06-005

Adoption of By-Law BE “Board Committees”

Whereas the Governance & Ethics Committee has undertaken to study all of the School Board’s by-laws; and whereas By-Law BE “Board Meetings” was revised in 2017 and is still current but requires some friendly amendments; and whereas one of the friendly amendments put forward by the Governance & Ethics Committee, is the use of more gender-inclusive pronouns; and whereas other friendly amendments being put forward by the Governance & Ethics Committee, are related to provisions to run meetings during serious events such as a pandemic, or inclement weather; and whereas it is felt by the Committee that these amendments in no way alter the intent of or the procedures within By-Law BE;

Therefore, on the recommendation of the Governance & Ethics Committee, it was moved by Commissioner B. Ednie that By-Law BE “Board Meetings” be adopted as presented.

MOTION CARRIED unanimously.

Transportation Advisory Committee

Commissioner P. Stuckey reported on the meeting which took place this evening, focussing mainly on the stalled bus transportation negotiations, and the last-minute settlement of the one-year and six-year bus contracts as presented tonight. Mr Helm also explained the issues faced with the implementation of a new system to manager routes called “GeoBus.” In response to several questions regarding funding and the transportation of students with special needs, Mr Helm explained the funding process, indicating that not all accommodations are funded through the Ministry.

New Business

There was no new business to discuss.

List of Disbursements

Commissioners were provided with the list of disbursements for the months of June, July, and August 2022:

Cheque #	Date	Paid to	Amount
214157	6/30/2022	BOHAM GAZ INC.	17,766.43
214173	6/30/2022	EPIQUE PROGRAMS AND TRAINING	13,164.65
214185	6/30/2022	GROUPE ICLASS CANADA	15,360.39
214187	6/30/2022	GROUPE MINOV INC	35,158.79
214192	6/30/2022	LES ENTREPRISES MCCLINTOCK	30,123.46
214214	6/30/2022	SAVARD ARCHITECTE	13,082.45
214225	6/30/2022	THERAPIE KIDDO ACTIVE THERAPY POINTE CLAIRE	10,070.00

214226	6/30/2022	TRADE WEST EQUIPMENT LTD.	21,400.05
214275	6/30/2022	MALAMUD KARINA	10,697.00
214298	6/30/2022	NOVEXCO/ HAMSTER	10,385.41
214329	6/30/2022	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	22,921.76
214361	6/30/2022	NEVE REFRIGERATION INC.	39,293.00
214365	6/30/2022	PAVAGES J.M. BEAULIEU, LES	13,388.84
214367	6/30/2022	PLOMBERIE NOEL FREDETTE INC	130,676.56
214368	6/30/2022	PRIEST	99,179.19
214378	6/30/2022	SAVARD ARCHITECTE	22,986.26
214382	6/30/2022	SECURITE QUENNEVILLE INC.	18,131.00
214384	6/30/2022	SERVICE DE CONSULTATION DE VALLEYFIELD INC.	108,148.93
214387	6/30/2022	STEVE'S MUSIC STORE	15,367.38
214391	6/30/2022	THERAPIE KIDDO ACTIVE THERAPY POINTE CLAIRE	14,535.00
214393	6/30/2022	ULINE CANADA CORPORATION	10,069.75
214417	6/30/2022	FELIX NORTON LICENSING INC	10,584.00
214426	6/30/2022	MIKADOWEB SOLUTIONS	45,530.10
214444	6/30/2022	TERRANOVA WORLDWIDE CORPORATION	10,287.73
214463	6/30/2022	9072-0103 QUEBEC INC.	24,417.59
214464	6/30/2022	AUTOBUS DUFRESNE INC.	24,974.17
214466	6/30/2022	AUTOBUS ROLAND LEDUC INC.	110,029.61
214469	6/30/2022	RO-BUS INC.	74,443.10
214470	6/30/2022	TRANSPORT P.M.D. BRAULT INC.	19,625.65
214480	6/30/2022	GIANT STEPS SCHOOL	15,990.00
214506	6/30/2022	ECOLE PETER HALL SCHOOL INC.	40,667.08
214536	6/30/2022	MATERIAUX PONT MASSON INC.	12,891.39
214544	6/30/2022	OUTILS PIERRE BERGER INC.	16,068.79
214546	6/30/2022	PRECICOM TECHNOLOGIES INC	12,412.70
214566	6/30/2022	SUMMIT SCHOOL	42,340.16
214597	6/30/2022	CROISIERES AML	10,026.40
214639	6/30/2022	SOFTCHOICE LP	147,799.89
214659	6/30/2022	ASSOCIATION PROVINCIAL ENSEIGNANTS DU QUEBEC	12,791.46
214685	6/30/2022	CLEVR	17,797.50
214688	6/30/2022	ENGLISH MONTREAL SCHOOL BOARD	13,258.05
214737	6/30/2022	DXP POSTEXPERTS INC	10,633.08
214744	6/30/2022	BOHAM GAZ INC.	20,538.51
214752	6/30/2022	COPICOM INC	20,009.71
214753	6/30/2022	ECOLE PETER HALL SCHOOL INC.	25,000.00
214762	6/30/2022	GROUPE LAUDIE	23,942.39
214777	6/30/2022	REFRIGERATION INTER-RIVE INC.	18,246.94
214785	6/30/2022	SECURITE QUENNEVILLE INC.	16,703.59
214795	6/30/2022	THERAPIE KIDDO ACTIVE THERAPY POINTE CLAIRE	10,450.00
214803	6/30/2022	REVENU QUEBEC	16,000.00
214804	6/30/2022	9072-0103 QUEBEC INC.	22,167.55
214805	6/30/2022	AUTOBUS DUFRESNE INC.	17,082.63
214807	6/30/2022	AUTOBUS ROLAND LEDUC INC.	101,960.92
214810	6/30/2022	RO-BUS INC.	66,531.24
214811	6/30/2022	TRANSPORT P.M.D. BRAULT INC.	18,987.52
214812	6/30/2022	QUEBEC ENGLISH SCHOOL BOARD ASSOCIATION	37,265.25
214819	6/30/2022	HYDRO QUEBEC	32,299.50
220013	7/31/2022	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	18,826.53
220108	7/31/2022	9072-0103 QUEBEC INC.	34,952.81
220109	7/31/2022	AUTOBUS DUFRESNE INC.	50,136.08
220110	7/31/2022	AUTOBUS RACINE LTEE	13,682.12
220111	7/31/2022	AUTOBUS ROLAND LEDUC INC.	173,729.93
220115	7/31/2022	RO-BUS INC.	91,147.37
220116	7/31/2022	TRANSPORT P.M.D. BRAULT INC.	23,582.96
220122	7/31/2022	BABAR BOOKS INC.	10,500.00
220181	7/31/2022	4IMPRINT, INC.	15,596.40
220193	7/31/2022	C. S. LESTER B. PEARSON	84,801.77
220204	7/31/2022	CSSDGS	10,903.15
220218	7/31/2022	INSO - MONTREAL	14,102.70

220280	7/31/2022	HYDRO QUEBEC	26,919.83
220306	7/31/2022	SERVICES DE CARTES DESJARDINS	10,585.57
220364	8/10/2022	DELL COMPUTER CORPORATION	10,448.94
220372	8/10/2022	9372-7758 QUEBEC INC&PRO PAINT	87,057.25
220378	8/10/2022	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	11,386.21
220391	8/10/2022	DXP POSTEXPERTS INC	17,209.34
220392	8/10/2022	EMCO CORPORATION	46,193.00
220402	8/10/2022	GROUPE LAUDIE	29,192.01
220411	8/10/2022	LUCIEN DESJARDINS INC.	23,875.14
220422	8/10/2022	PLOMBERIE NOEL FREDETTE INC	38,773.02
220427	8/10/2022	R.S. D'AMOUR & FILS INC.	11,913.51
220431	8/10/2022	RISQ INC.	19,119.19
220453	8/17/2022	C. S. WESTERN QUEBEC	59,876.53
220480	8/17/2022	AON PARIZEAU INC.	71,560.87
220485	8/17/2022	C.S. RIVERSIDE	28,288.97
220494	8/17/2022	GROUPE GESFOR POIRIER PINCHIN INC.,LE	33,758.28
220530	8/24/2022	CONSTRUCTIONS B. MARTEL INC.	322,228.94
220531	8/24/2022	CONSTRUCTIONS J. BOULAIS INC.	126,084.75
220532	8/24/2022	PRIEST	227,518.88
220533	8/24/2022	6848508 CANADA INC PORTES ET FENETRES VERDUN	30,259.78
220542	8/29/2022	EBENI-RENOV INC	27,147.90
220565	8/29/2022	DELL COMPUTER CORPORATION	47,553.20
220572	8/29/2022	9372-7758 QUEBEC INC&PRO PAINT	15,521.63
220577	8/29/2022	BARAGAR ENTERPRISES LTD	11,943.75
220578	8/29/2022	BOHAM GAZ INC.	76,499.81
220580	8/29/2022	BROME LAKE BOOKS	18,341.96
220585	8/29/2022	CEMEQ	12,462.40
220593	8/29/2022	ERPI-EDITIONS DU RENOUVEAU PEDAGOGIQUE INC	14,996.15
220598	8/29/2022	GROUPE EDGENDA INC	13,314.11
220603	8/29/2022	INSTALLATION JEUX-TEC INC	33,911.88
220607	8/29/2022	MATERIAUX PONT MASSON INC.	14,668.72

Correspondence

There was no correspondence to discuss.

Unfinished Business / Business Arising / General Order

There was no unfinished business, business arising or general order items to discuss.

Second Public Question Period

There were no members of the public present.

Statement of Appreciation

The Chair requested that Mr Helm extend sincere thanks and appreciation to the Board Office employees who have worked many extra hours and weekends on the GeoBus program, particularly to Ms Jo Ann Wilkie, Ms Natalie Patenaude, and Ms Lisa Lemieux.

Adjournment

There being no further business, the meeting was closed at 20:30 hours on a motion by Commissioner L. Chouinard.

MOTION CARRIED unanimously.

John Ryan
Chair

Mike Helm
Secretary General