



Minutes of proceedings of a regular meeting of the Council of Commissioners of the New Frontiers School Board

held in the Council Chambers at Howick Elementary School, 5 Lambton, Howick, Quebec, on **Tuesday, October 4, 2022**, at 19:00 hours and at which the following commissioners were present, representing quorum of the Council of Commissioners:

- John Ryan, Chair
- Raymond Ledoux, Vice-Chair, Electoral Division #1
- Brenda Bourdeau, Commissioner representing the Special Needs Advisory Committee
- Dianne Eastwood, Electoral Division #7
- Barbara Ednie, Electoral Division #9
- Dana Hoshowatiuk, Commissioner representing Parents, Secondary Level, arrived at 19:18 hours
- Bart Jeuris, Commissioner representing Parents, Elementary Level
- Jennifer Largan, Commissioner representing Parents at Large
- Abdul Pirani, Electoral Division #6
- Peter Stuckey, Electoral Division #8
- Karin Van Droffelaar, Electoral Division #2
- Debra Wright, Electoral Division #10, arrived at 19:04 hours

Absent:

- Lina Chouinard, Electoral Division #3, with regrets
- Kenneth Crockett, Electoral Division #4
- Joy Thomas, Electoral Division #5, with regrets

Also in attendance:

- Rob Buttars, Director General
- Mike Helm, Assistant Director General & Secretary General
- Eric Colbert, Director of Material Resources
- Chantal Martin, Director of Continuing Education
- Cuthbert McIntyre, Director of Human Resources
- Terence Savoie, Director of Financial Services
- James Walker, Director of Educational & Technology Services
- Luisa Benvenuti, Manager, Administrative Services
- Anick Leclerc, NFAA Representative
- Members of the public (3)

Call to Order & Opening Remarks

The Chair opened the meeting at 19:01 hours and welcomed members.

Recognition Statement

The Vice-Chair, R. Ledoux, acknowledged that the land on which we gather is the traditional and unceded territory of the Mohawk; a place which has long served as a site of meeting and exchange amongst Nations.

Declaration of Conflict

Commissioner D. Wright declared she is a student at the Nova Career Centre.

Adoption of the Agenda

With the addition of the following items:

- 4.1 MRC Haut St-Laurent Transportation Issue, Commissioner D. Wright; and
- 9.6.2 “Report from Chateauguay Liaison Committee”, Commissioner R. Ledoux

The agenda was approved, on a motion by Commissioner R. Ledoux.

MOTION CARRIED unanimously.

Waiver – Reading of the Minutes of 2022-09-06

The reading of the minutes of the regular meeting of 2022-09-06 was waived on a motion by Commissioner K. Van Droffelaar.

MOTION CARRIED unanimously

Adoption of the Minutes of 2022-09-06

It was moved by Commissioner J. Largan that the minutes of the meeting of 2022-09-06 be adopted as presented.

MOTION CARRIED unanimously

Public Question Period

MRC Haut St-Laurent Transportation Issue

A mother of a child who attends Chateauguay Valley Regional High School by choice, via an inter-school transfer, asked that the School Board step in to help rectify the situation whereby the MRC HSL Department of Transportation is refusing students to use this free service, citing misbehaviour and/or a lack of space on the bus.

Age-Appropriate Reading Material

A parent of a child in the Four-Year Old program at St. Willibrord, expressed her concern regarding a book read to her child's class, as part of the sexuality program, that she felt was not appropriate; she asked to know how the School Board establishes age-appropriate reading materials for students.

Standing Committee Chairs, Vice-Chairs, Secretaries

On Tuesday, September 20, 2022, the standing committees held their first meetings of the 2022-23 school year, with their new members (administrative). At those meetings, chairs and vice-chairs were elected, as follows:

Educational Services	Human Resources	Operations
Karin Van Droffelaar, Chair Raymond Ledoux, Vice-Chair Christine Corbett, Secretary	Barbara Ednie, Chair Lina Chouinard, Vice-Chair Serge Dubuc, Secretary	Ken Crockett, Chair Abdul Pirani, Vice-Chair Anick Leclerc, Secretary

Online Forms

The Chair reminded commissioners that they must complete the online forms for the declaration of a conflict of interest, and confirmation they have reviewed Board Policy BEDD.

QESBA Report

The Chair reflected again on the recent elections, indicating it may take up to a month before the cabinet, and especially, the Minister of Education is named. The QESBA Annual General Meeting will take place on October 29, 2022, either in person at the QESBA offices, or online. Professional development will also take place.

Executive Committee Report

The first regular meeting of the Executive Committee for the 2022-2023 school year will take place on October 11, 2022.

Director General's Report

The Director General provided updates from the standing committee meetings of September 20, 2022; the report will be placed in the Governance folder.

Standing Committee Chair Reports – Meetings of September 20, 2022

- Educational Services – Commissioner K. Van Droffelaar, Chair, reported the committee's new priority for the year, that a new consultant has been hired for Autism, that various projects and programs are underway, including over \$30,000 in Professional Development Innovation Grants.
- Human Resources – Commissioner B. Ednie, Chair, reported that most information was covered in the Director General's report, but that the committee did review the document "Roles of Chairs & Vice-Chairs", as well as their mandate. We are still looking for an HR coordinator, and the Director General presented his Priorities for 22-23.
- Operations – The Chair was absent, and the Vice-Chair was not prepared, therefore the report was given by Mr. T. Savoie. The committee reviewed the document "Role of Chairs & Vice-Chairs", summer projects, grass cutting and snow removal contracts, Radon testing, and the year-end Trafics report.

Parents' Committee Report

Commissioner J. Largan noted that the first meeting of the Parents' Committee will take place on October 13, in person.

Special Needs Advisory Committee

Commissioner B. Bourdeau noted that SNAC will be meeting, in person, on October 5.

Governance & Ethics Committee

The Chair of the Governance & Ethics Committee, Commissioner B. Ednie provided a report from the meeting of September 19, where they discussed upcoming professional development sessions based on the “Top 10 Things”; they will also be reviewing By-Law BEC “Executive Committee” this year. The next meeting is November 14.

Chateauguay Liaison Committee

The Vice-Chair reported on the meeting of September 22, 2022, although he noted that unfortunately neither he nor Commissioner D. Hoshowatiuk were in attendance. The committee reviewed the agreement, the exchange of services, the support provided to our schools by the Fire and Police Departments, and also dealt with some issues that were contradictory to the agreement.

New Business

There was no new business to discuss.

List of Disbursements

Commissioners were provided with the list of disbursements for the months of September 2022:

Cheque #	Date	Paid to	Amount
220660	9/9/2022	ROMCOBAT BATIMENTS INC	297,865.16
220690	9/15/2022	INSIGHT CANADA INC.	13,289.47
220696	9/15/2022	LES ENTREPRISES TZANET INC.	14,084.44
220733	9/15/2022	DELL COMPUTER CORPORATION	67,092.49
220745	9/15/2022	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	13,013.61
220747	9/15/2022	BOHAM GAZ INC.	10,414.26
220760	9/15/2022	EDITIONS CEC INC., LES	13,298.82
220766	9/15/2022	ERPI-EDITIONS DU RENOUVEAU PEDAGOGIQUE INC	16,354.08
220782	9/15/2022	LE GROUPE DE MAINTENANCE COUTURE INC.	15,320.42
220805	9/15/2022	SAVARD ARCHITECTE	10,287.96
220807	9/15/2022	SECURITE QUENNEVILLE INC.	17,445.38
220808	9/15/2022	SERRURIER HAVELOCK ENR.	10,605.81
220813	9/15/2022	TELEPHONIE 2000 INC.	12,398.85
220825	9/15/2022	9072-0103 QUEBEC INC.	25,783.30
220826	9/15/2022	AUTOBUS DUFRESNE INC.	18,810.98
220827	9/15/2022	AUTOBUS RACINE LTEE	10,428.85
220828	9/15/2022	AUTOBUS ROLAND LEDUC INC.	119,077.27
220831	9/15/2022	RO-BUS INC.	77,925.48
220832	9/15/2022	TRANSPORT P.M.D. BRAULT INC.	22,261.06
220833	9/16/2022	CONSTRUCTIONS VALRIVE	606,220.84
220845	9/20/2022	CONSTRUCTIONS B. MARTEL INC.	843,966.12
220846	9/20/2022	CONSTRUCTIONS J. BOULAIS INC.	256,174.18
220847	9/20/2022	LES TOITURES INDUSTRIE PRO 9259-5263 QUEBEC INC	282,071.39
220848	9/20/2022	PRIEST	211,469.45
220851	9/29/2022	9072-0103 QUEBEC INC.	25,783.30
220852	9/29/2022	AUTOBUS DUFRESNE INC.	18,810.98
220853	9/29/2022	AUTOBUS RACINE LTEE	10,428.85
220854	9/29/2022	AUTOBUS ROLAND LEDUC INC.	119,245.45
220857	9/29/2022	RO-BUS INC.	77,925.48
220858	9/29/2022	TRANSPORT P.M.D. BRAULT INC.	22,261.06
220867	9/29/2022	AVOCATS LE CORRE & ASSOCIES, S.E.N.C.R.L. (LES)	12,854.89
220884	9/29/2022	EDITIONS CEC INC., LES	10,685.04
220898	9/29/2022	INSO - MONTREAL	14,530.56
220908	9/29/2022	LIFEWORCS (CANADA) LTD.	10,420.18
220951	9/29/2022	WOOD WYANT CANADA INC.	15,814.80
220996	9/29/2022	VILLE DE CHATEAUGUAY	100,000.00
220997	9/29/2022	ACIER OUELLETTE INC	10,328.64
220998	9/29/2022	DELL COMPUTER CORPORATION	102,990.03
221002	9/29/2022	NOVEXCO/ HAMSTER	10,086.54

Correspondence

There was no correspondence to discuss.

Unfinished Business / Business Arising / General Order

There was no unfinished business, business arising or general order items to discuss.

Second Public Question Period

There were no members of the public remaining.

Adjournment

There being no further business, the meeting was closed at 20:32 hours on a motion by Commissioner J. Largan.

MOTION CARRIED unanimously.

John Ryan
Chair

Mike Helm
Secretary General